



CITY OF
FORESTPARK

**CITY OF FOREST PARK
CITY COUNCIL REGULAR SESSION MEETING**

Monday, October 6, 2025, at 7:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA
The Honorable Kimberly James The Honorable Delores A. Gunn
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears
Latosha Clemons, Interim City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

- I. **INVOCATION/PLEDGE**
- II. **CALL TO ORDER/WELCOME**
- III. **ROLL CALL - CITY CLERK**
- IV. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- V. **ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS**
- VI. **APPROVAL OF MINUTES**
 1. **Council Approval of the Meeting Minutes from September 15, 2025, Special Called Meeting, Work Session, and Regular Session Meetings. - Executive**
- VII. **PUBLIC COMMENTS**

(All Speakers will have 3 Minutes)
- VIII. **CITY MANAGER'S REPORT**
- IX. **CEREMONIAL**
 2. **Proclamation in Recognition of Breast Cancer Awareness Month-Executive Office**

Background/History:

Breast cancer continues to affect individuals and families across the nation and remains one of the most commonly diagnosed cancers among women. While significant

advancements have been made in detection and treatment, early screening and community education remain vital tools in reducing mortality and improving health outcomes.

This proclamation demonstrates the City's support for survivors, patients, caregivers, and advocates, while also honoring the memory of those who have lost their lives to the disease. By formally recognizing Breast Cancer Awareness Month, the City of Forest Park encourages residents to participate in awareness activities, support research and education initiatives, and promote access to preventative healthcare services within the community.

3. **Proclamation in Recognition of Code Compliance Month - Code Compliance**

Background & History:

In 2005, in the wake of Hurricane Katrina, President George W. Bush established October as National Code Compliance Month in acknowledgement of the importance and impact that code enforcement has on its communities. Therefore, October is recognized as National Code Compliance Month, a time to honor the efforts of code compliance officers who work to ensure public health, safety, and welfare through the enforcement of building, zoning, and safety codes. This month highlights the critical role of code compliance officers in maintaining community standards and preventing blight. Additionally, the 2nd week of October is designated as Code Compliance Officer Appreciation Week, encouraging communities to express gratitude for their dedicated service.

We would like to recognize the Code Compliance Department of the City of Forest Park.

Derry Walker – Director
Onesia Scott – Supervisor
Nia Rodriguez – Admin Staff
Jaquez Wells – Sanitation Inspector
Yvonne Bivens – Code Officer
Jesus Carranza – Code Officer
Yamenia Jacobs – Code Officer
Tyrell Humes – Code Officer

X. **CONSENT AGENDA**

4. **Council Discussion of Annual Renewal for Server Virtualization Software and Support Agreement for Core Host Servers-** Information Technology

Background/History:

This is our annual renewal for our server virtualization software for our core host servers. This software/support agreement renews on an annual basis and is a requirement for our host servers to function.

5. **Council Discussion on the Fee Proposal for Waldrop Drive Sidewalk & Drainage Improvement Project from Colliers Engineering & Design-** Public Works

Background/History:

In continuation with our sidewalk improvement projects, the City needs to secure Sixteen(16) temporary construction easements for the right-of-way on Waldrop Drive. These easements are necessary to facilitate construction activities, access, and other project-related requirements. These easements will enable the City to perform the

required work without permanently acquiring the land, thereby reducing costs while achieving the desired improvements. Staff is seeking the Council's approval of a fee proposal from Colliers Engineering & Design, as specified in the attached documents, for the temporary easement on 16 parcels of land needed for this project.

XI. NEW BUSINESS

6. **Council Discussion of the Urban Design Review Board (UDRB) Application Fee for Homeowners-** Planning and Community Development

Background/History:

In January 2025, the Planning and Community Development fees were updated. The Planning and Community Development fees had not been updated since 1959. To ensure that the fees cover the cost of service while remaining competitive with neighboring cities, the fees have been updated. The fee comparisons were made between Clayton County, the cities of Jonesboro, Riverdale, and Morrow. Petition fees range between \$400 and \$800. Cities' petition fees prior to the 1/25 fee schedule update were \$250 for all petition applications.

7. **Council Discussion of an Amendment to the Intergovernmental Agreements (IGAs) for Animal Control Services with the Cities of Lake City and Riverdale-** Police

Background/History:

The City of Forest Park currently provides animal control services to Lake City under an intergovernmental agreement (IGA) last updated in 2011. Additionally, Forest Park entered into an IGA with the City of Riverdale in 2023, designating Forest Park as a primary provider of animal control services.

The current IGA created conflict between Clayton County Animal Control and the City of Forest Park Police Department. The proposed Amendment will correct this conflict by allowing Clayton County Animal Control to serve as the primary response unit for animal control services within the City of Riverdale, with the City of Forest Park serving as the secondary response unit as needed.

This amendment ensures alignment of service responsibilities with county resources while maintaining Forest Park's capacity to provide supplemental support when requested.

8. **Council Discussion for Replacement of Aging Equipment-** Public Works

Background/History:

As part of the City's aging equipment replacement initiative, the Public Works Department, in collaboration with the Procurement Division, is requesting approval to purchase a new Track Loader from Ag-Pro for the Public Works fleet. This equipment was approved in our Capital Expense Budget for 2025-26. It will be added to our Public Works fleet and eventually replace the 2010 Bobcat T300, which is an older machine requiring multiple repairs for our daily operations.

XII. CLOSING COMMENTS BY GOVERNING BODY

XIII. EXECUTIVE SESSION

(When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate) OCGA is §50-14-1 (A) (2)

XIV. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.