



CITY OF
FORESTPARK

**CITY OF FOREST PARK
DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING**

Thursday, October 23, 2025 at 3:00 PM
Council Chambers

[City Website](#)

Phone (404) 363.2454

ECONOMIC DEVELOPMENT

745 Forest Parkway
Forest Park, GA 30297

AGENDA

Angelyne Butler, Chairwoman
Eric Stallings, Vice Chairman
JoAnn (Jay) Evans, Member
Jacklyn Faith, Member
Nancy Howard, Member
Tre Holland, Member
Dhaval Shah, Member

MEETING NOTICE:

CDC requirements of masks and social distancing will be adhered.

CALL TO ORDER/WELCOME

ROLL CALL

APPROVAL OF MINUTES

1. Review and Approval of the September 24, 2025 Meeting Minutes - Economic Development

OLD BUSINESS

NEW BUSINESS

2. September 2025 Financial Report - Economic Development
3. Economic Development Update - Economic Development

EXECUTIVE SESSION

(When an Executive Session is required, one will be called for the following issues:
Personnel, Litigation or Real Estate) OCGA is §50-14-1 (A) (2)

ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.



CITY OF FOREST PARK
DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED MEETING

Wednesday, September 24, 2025 at 2:00 PM
Virtual Meeting Via Zoom and YouTube Livestream

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*
Eric Stallings, *Vice Chairman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Dhaval Shah, *Member*
Jay Evans, *Member*

CALL TO ORDER/WELCOME: Chairwoman Angelyne Butler called the Downtown Development Authority Special Called Meeting to order on September 24, 2025, at 2:05 p.m.

PRESENT:

Angelyne Butler (Zoom)
Eric Stallings (Zoom)
Jacklyn Faith (Zoom)
Jay Evans (In-Person)

ALSO PRESENT:

Danielle Matricardi, Esq., City Attorney
Chief Latosha Clemons, Interim City Manager
Rochelle B. Dennis, Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ADDITIONS/DELETIONS: Jacklyn Faith made a motion to adopt the agenda for September 24, 2025, as submitted. Eric Stallings seconded the motion. The motion unanimously passed.

APPROVAL OF MINUTES: Eric Stallings made a motion to approve September 3, 2025, Special Called Meeting Minutes and July 24, 2025, Regular Meeting Minutes. The motion was seconded by Jacklyn Faith. The motion unanimously passed.

OLD BUSINESS:

NEW BUSINESS:

FINANCIAL REPORT: John Wiggins, Director of Finance provided the August 2025 Financial Report of the Downtown Development Authority. The DDA had an opening balance of \$2,627,385, deposits totaling \$182,924, debits totaling \$163,663, and an ending balance of \$2,646,646. YTD operating revenue beginning balance of \$3,639,477, deposits totaling \$49,219, and ending balance of \$3,590,258. YTD Operating Expenses beginning balance of \$3,639,477, expenses totaling \$40,635, and an ending balance of \$3,585,857.

ECONOMIC DEVELOPMENT UPDATE: Economic Development Director, Rochelle B. Dennis delivered the update:

- **Main Street**
 - Longest Table – October 3, 2025
 - Blues on Main – October 10, 2025
 - Scarecrow Contest – October 15, 2025
 - Pawtober Fest – October 25, 2025
 - Seasonal Light Pole Banners are in production and Fall banners will be installed soon
- **Economic Development**
 - Forest Park Business Awards planned for late 2025 or early 2026
 - Updated property flyers are complete
 - Properties available for development are now listed on Costar
 - Available for Development signs to be installed on properties in the coming weeks
 - Office of Economic Development attended the GEDA 2025 Annual Conference
 - Carter on Main (803 Main) – still in development
 - Carter on Scott (0 Scott Road) – LDP issued
 - MARTA O&M – Demolition has started
 - Scannell – 22 Acre Spec Building at Gillem – Clearing started
 - 751-771 Main Street – Pending development plan submission

EXECUTIVE SESSION: (Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

Jacklyn Faith made a motion to enter Executive Session at 2:29 p.m. Eric Stallings seconded the motion. The motion passed unanimously.

The DDA lost quorum at 3:41 p.m.

ADJOURNMENT: Chairwoman Angelyne Butler adjourned the meeting at 3:41 p.m.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.