



CITY OF
FORESTPARK

**CITY OF FOREST PARK
CITY COUNCIL WORK SESSION MEETING**

Monday, December 1, 2025, at 6:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA
The Honorable Kimberly James The Honorable Delores A. Gunn
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears
Latosha Clemons, Interim City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

- I. **CALL TO ORDER/WELCOME**
- II. **ROLL CALL - CITY CLERK**
- III. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- IV. **ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS**
- V. **CONSENT AGENDA**
 1. **Council Discussion on Surplus Items from the Public Works Fleet Department-Public Works Department**

Background/History:
The Public Works Department would like to declare the items listed in Exhibit A as surplus. The items consist of equipment and vehicles that are either broken or non-operational and occupy space that can be better utilized to secure operable equipment.
- VI. **NEW BUSINESS**
 2. **Council Discussion to approve Case # CUP-2025-06- Conditional Use Permit for 5370 Ash Street to establish and operate a Place of Worship within the Single-**

Family Residential District (RS) in Ward 4-Planning and Community Development Department

Background/History:

The subject property at 5370 Ash Street is located in the Single-Family Residential (RS) zoning district, where a Place of Worship is permitted only with a Conditional Use Permit (CUP). The property previously received CUP approval in July 2023, but has since transferred to new ownership, prompting the current request to reestablish the use under the new applicant. The Planning Commission reviewed this request and voted to recommend approval with conditions on November 20, 2025.

The site has historically operated as a religious facility, and the proposed continuation of a Place of Worship is consistent with the property's past use and surrounding residential context. No exterior changes or new construction are proposed, and the existing building, parking, and infrastructure are adequate to support the intended operations. All activities will occur within the existing structure, minimizing potential impacts related to traffic, noise, and neighborhood compatibility.

The request aligns with the City's Comprehensive Plan, which encourages the adaptive reuse of existing buildings and supports faith-based institutions that serve neighborhood needs. Staff finds the proposed use compatible with adjacent residential development and recommends approval with conditions to ensure continued protection of neighborhood character.

3. Council Discussion on 2025-RFP-019 Architectural & Engineering Design Services (Annual Contract) — Procurement & Public Works Department

Background/History:

In 2020, the City entered into on-call contracts with two (2) A&E Design Services firms for as-needed architectural and engineering design services for the City's new constructions, renovations, and capital improvement projects. The Department of Public Works (PW) will manage the annual contract, and the PW Director will serve as the City's Project Leader to support these efforts.

2025-RFP-019 Architectural & Engineering Design Services consists of providing on-call A&E Design Services for an annual term with two (2) additional annual renewal options. Eight (8) proposals were received. After the evaluation of technical and cost proposals, the Evaluation Committee recommends an award to the highest-scoring proposer:

Precision Planning Inc., 400 Pike Blvd., Lawrenceville, GA. 30046
Estimated Amount: \$500,000.00 – SPLOST and Capital Project Funds

4. Council Discussion on Purchasing New Police Vehicles from the DOAS Cooperative Contract with Wade Ford—Police Department

Background/History:

The Police Department is requesting the purchase of fourteen (14) patrol and/or administrative vehicles through the Georgia Municipal Association (GMA) Direct Installment Program with a 4.40% interest rate guarantee by December 11, 2025. The

vehicles will be purchased from the Department of Administrative Services (DOAS) cooperative contract with Wade Ford - contract #99999-001-SPD0000218-0001 for the total cost, which includes the upfit for all vehicles, is \$956,461.50 from the General fund (Red Speed).

5. **Council Discussion on Local Funding Commitment for GDOT Transportation Alternatives Program (TAP) – Pedestrian Bridge Preliminary Engineering (PE)- Planning and Community Development Department**

Background/History:

In December 2024, Planning & Community Development, in partnership with Kimley-Horn, presented the Pedestrian Bridge Feasibility Study to the Mayor and Council. The study evaluated the physical, engineering, safety, and aesthetic considerations necessary to determine whether a pedestrian bridge over Forest Parkway and the railroad tracks could be reasonably constructed, along with identifying the preferred alignment and cost estimates.

On January 27, 2025, Kimley-Horn informed staff that GDOT had opened the Transportation Alternatives Program (TAP) grant cycle and noted that, if the city wished to pursue external funding for the pedestrian bridge project, this would be an opportunity to apply. Based on that information, Planning & Community Development, in coordination with Public Works, submitted the TAP application on February 28, 2025.

On September 26, 2025, GDOT notified the city that the project had not been selected; however, the agency later contacted staff requesting additional information for reconsideration. On October 29, 2025, GDOT advised that the pedestrian bridge project was under renewed review and requested further details related to Preliminary Engineering (PE). Staff submitted all required information by GDOT's October 31 deadline.

Most recently, GDOT has requested confirmation of the City's ability to commit the required 20% local match for the PE phase of the project. The total Preliminary Engineering cost is \$1,200,000, of which GDOT would fund 80% (\$960,000) through TAP. The City's required 20% local match is \$240,000. This commitment letter does not obligate immediate expenditure; rather, it confirms that the city can secure the match if the grant is awarded.

To move the application forward, GDOT requires an official commitment letter supported by a Council-approved action identifying the City's intent and identifying the funding source for the match.

VII. EXECUTIVE SESSION

(When an Executive Session is required, one will be called for the following issues: Personnel, Litigation, or Real Estate) OCGA is §50-14-1(A)(2).

VIII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.