



CITY OF
FORESTPARK

**CITY OF FOREST PARK
CITY COUNCIL WORK SESSION MEETING**

Monday, January 5, 2026, at 6:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Gwendolyn Ellison
The Honorable Kimberly James The Honorable Delores A. Gunn
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears
Latosha Clemons, Interim City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#).

- I. **CALL TO ORDER/WELCOME**
- II. **ROLL CALL - CITY CLERK**
- III. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- IV. **ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS**
- V. **CONSENT AGENDA**
- VI. **NEW BUSINESS**
 - 1. **Council Discussion and Approval of the Appointment of Mayor Pro Tempore – Executive Offices**

Background/History:

Per the City Charter, at the first regular meeting in January of each year, the governing body elects a Mayor Pro Tempore from among its members to serve a one-year term. The Mayor Pro Tempore is responsible for performing the duties of the Mayor during the Mayor's absence from the city or in the event of a disability.

For 2025, Councilwoman Kimberly James was elected to serve as Mayor Pro Tempore.

VIII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.



CITY OF
FORESTPARK

City of Forest Park City Council
Agenda Item Summary
January 5, 2026

Agenda Item #
VI1

Requested By Executive Office	Sponsor(s)
Department Executive	

Requested Action Action Item
Requirement for Board Action
Is this Item Goal Related?
Summary & Background <u>Background/History:</u> Per the City Charter, at the first regular meeting in January of each year, the governing body elects a Mayor Pro Tempore from among its members to serve a one-year term. The Mayor Pro Tempore is responsible for performing the duties of the Mayor during the Mayor's absence from the city or in the event of a disability. For 2025, Councilwoman Kimberly James was elected to serve as Mayor Pro Tempore.
Fiscal Impact
Exhibits Attached 2025-12-28 __FP Res (MPT)
Staff Recommendation

STATE OF GEORGIA
COUNTY OF CLAYTON

RESOLUTION NO. 2026-01

A RESOLUTION BY MAYOR GWEN ELLISON AND CITY COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA, TO ELECT COUNCILWOMAN KIMBERLY JAMES TO SERVE AS MAYOR PRO TEMPORE FOR THE 2026 CALENDAR YEAR FROM THE CITY’S EXECUTIVE OFFICES.

WHEREAS, the City of Forest Park, Georgia (“City”) is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, pursuant to Section 2.22 of the City’s Charter, at the first regular meeting in January of each year, the Mayor and Council shall elect from among its membership a Mayor Pro Tempore to serve a one-year term; and

WHEREAS, the Mayor Pro Tempore is authorized and empowered to perform the duties of the Mayor during the Mayor’s absence from the City or in the event of the Mayor’s disability; and

WHEREAS, the Mayor and Council desire to elect Councilmember _____ to serve as Mayor Pro Tempore for the 2026 calendar year in accordance with the City Charter.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Forest Park, Georgia, as follows:

Section 1. Approval. Councilmember _____ is hereby elected Mayor Pro Tempore of the City of Forest Park, Georgia, to serve a one-year term commencing upon adoption of this Resolution and continuing through December 31, 2026, or until a successor is duly elected in accordance with the City Charter.

Section 2. Duties. The Mayor Pro Tempore shall perform the duties and exercise the authority of the Mayor during the Mayor’s absence from the City or in the event of the Mayor’s disability, as provided by the City Charter and applicable law.

Section 3. Public Record. This document shall be maintained as a public record by the City Clerk (“Clerk”) and shall be accessible to the public during all normal business hours of the City.

Section 4. Authorization of Execution. The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 5. Attestation. The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 5th day of January 2026.

**CITY OF FOREST PARK,
GEORGIA**

Gwen Ellison, *Mayor*

ATTEST:

(SEAL)
City Clerk

APPROVED AS TO FORM:

City Attorney