



CITY OF  
**FORESTPARK**

**CITY OF FOREST PARK  
CITY COUNCIL WORK SESSION MEETING**

Monday, February 2, 2026 at 6:00 PM  
Forest Park City Hall | Council Chambers  
745 Forest Parkway, Forest Park, GA 30297

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The Honorable Mayor Gwen W. Ellison  
The Honorable Kimberly James                      The Honorable Delores A. Gunn  
The Honorable Hector Gutierrez                      The Honorable Latresa Akins-Wells  
The Honorable Allan Mears  
Latosha Clemons, Interim City Manager  
Shalonda Brown, Interim City Clerk  
Danielle Matricardi, City Attorney

**AGENDA**

**VIRTUAL MEETING NOTICE**

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

**I. CALL TO ORDER/WELCOME**

**II. ROLL CALL - CITY CLERK**

**III. ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**

**IV. ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS**

**V. CONSENT AGENDA**

**1. Annual Adobe Software License Renewal**

**Background/Summary:**

This is the annual renewal of the City Adobe Acrobat Licensing. This is a budgeted item and the licensing is purchased on an annual basis at government's pricing through SHI each year. - Information Technology

**2. Waste Management Contract Amendment for Signature**

**Background/Summary:**

On March 20, 2023, the City entered into an Agreement for Solid Waste Collection Services, pertaining to the collection of waste in the City with an option to automatically renew said contract. The City and Waste Management desire to further amend the Agreement to adjust the rates, Exhibit A, as well as other modifications to City buildings herein attached, Exhibit B. Additionally, Waste Management agrees to include (2) 4-hour

shredding events to the quarterly Clean Sweeps and remove Memorial Day and Labor Day from list of holidays. - Public Works

## VI. OLD BUSINESS

## VII. NEW BUSINESS

### 3. Council Discussion of Downtown Development Authority Board Appointments

#### **Background/Summary:**

Georgia Law O.C.G.A. 36.42 provides a Downtown Development Authority consists of a board of seven directors who are appointed by the municipal governing authority to serve a staggered four-year term. The Downtown Development Authority was established to assist in the redevelopment and revitalization of the central business districts located in the City of Forest Park as authorized by O.C.G.A. 36-42-1. The DDA Board also serves as the Main Street Board.

- This Board shall consist of up to seven (7) members
- Board Members must be taxpayers residing in the City of Forest Park; or,
- Board Members must be owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in Clayton County;
- One director appointed to the board may reside outside Clayton County; provided, however, that such appointed director owns a business within the downtown development area and is a resident of the State of Georgia.

There are three (3) vacancies on the Downtown Development Authority since (i) Angelyne Butler's term expired in December of 2025; (ii) Jacklyn Faith's term expired in September of 2025; and (iii) Nancy Howard's term expired in September of 2025. - Economic Development

### 4. Council Discussion of Development Authority Board Appointments

#### **Background/Summary:**

The City of Forest Park Development Authority was established to promote trade, commerce, industry, and employment opportunities within the City, as authorized by O.C.G.A. 36-62A-20. The Authority plays a key role in supporting economic growth and development initiatives that benefit the community. *There are four (4) vacancies on the Development Authority*

This Board shall consist of up to seven (7) members and Board members must be taxpayers residing in the City of Forest Park or taxpayers residing in Clayton County. - Economic Development

### 5. Council Discussion of Urban Redevelopment Agency Board Appointments

#### **Background/Summary:**

The purpose of the Urban Redevelopment Agency is to revitalize and redevelop blighted areas within a city or county, as allowed by O.C.G.A. 36-61-1. The City of Forest Park Urban Redevelopment Agency focuses on promoting the development of trade, commerce, industry, and employment opportunities at the Gillem Logistics Center.

- The Board may consist of 5-7 members.
- The Mayor of Forest Park selects the members of the URA, but their selection must be confirmed by City Council.
- Members of the Urban Redevelopment Agency must be residents of the City of Forest Park.
- Members serve for a three (3)-year term.
- Terms of members shall be staggered in three (3) year terms.

Council may elect two **(2)** Director. - Economic Development

## 6. **Council Discussion of the Public Arts Review Board Appointments**

### **Background/Summary:**

At the January 20, 2026, City Council meeting, staff requested consideration of appointments to the Public Arts Review Board following adoption of the enabling ordinance. On February 3, 2025, City Council approved a text amendment to Title 8 of the City of Forest Park Code of Ordinances establishing the Public Arts Review Board (PARB) to administer the City's public art program and oversee the review and approval of public art installations throughout the City. Pursuant to Sections 8-8-169 through 8-8-171 of the Code of Ordinances, the Board is responsible for reviewing proposed Public Art Displays to ensure compliance with adopted guidelines and consistency with the City's aesthetic and cultural values.

The Board consists of five (5) members representing the Downtown Development Authority, Arts Clayton, Inc., local artists, and the Forest Park community. Members must be City residents, at least eighteen (18) years of age, and serve two-year terms. This agenda item advances implementation of the Public Arts Review Board by bringing forward appointments for City Council consideration.

**Public Arts Review Board – Appointments** The following five (5) positions are presented for Council appointment: **1.** DDA Representative, TBA **2.** Kaysie Lazzaro, Executive Director Arts Clayton (Arts Clayton, Inc. Representative) **3.** Courtney Hurst, Exhibition Coordinator, Gallery Supervisor (Local Artist) **4.** Annika Jones, Artist (Local Artist) **5.** Ann Keith, Forest Park Resident, Chair of Beautification Committee (Forest Park Community Member) - Planning and Community Development

## 7. **Council Discussion of a Resolution to Establish the Development Impact Fee Advisory Committee and Appoint members thereto**

### **Background/Summary:**

The Georgia Development Impact Fee Act, O.C.G.A. § 36-71-1 *et seq.*, requires a municipality to establish a Development Impact Fee Advisory Committee prior to the adoption of any development impact fee ordinance. This resolution establishes a Development Impact Fee Advisory Committee in compliance with state law and appoints initial members to serve on the Committee. The Committee will serve in an advisory capacity to assist and advise the Mayor and City Council regarding any future consideration of a development impact fee ordinance and associated fee schedule. Committee action is advisory only and is not a prerequisite to City Council action.

Adoption of this resolution represents a procedural step necessary to ensure compliance with state law and to support potential future Council consideration of a Development Impact Fee Program.

- Planning and Community Development

#### **VIII. EXECUTIVE SESSION**

(When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate) OCGA is §50-14-1 (A) (2)

#### **IX. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.