CITY OF FOREST PARK

CITY COUNCIL WORK SESSION MEETING

Monday, February 2, 2026 at 6:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Gwen W. Ellison
The Honorable Kimberly James
The Honorable Delores A. Gunn
The Honorable Hector Gutierrez
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Latosha Clemons, Interim City Manager
Shalonda Brown, Interim City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE
Council Meetings will be live-streamed and available on Forest Park's YouTube Channel

I. **CALL TO ORDER/WELCOME**

II. **ROLL CALL - CITY CLERK**

III. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**

IV. **ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS**

V. **CONSENT AGENDA**

1. **Annual Adobe Software License Renewal**

Background/Summary:
This is the annual renewal of the City Adobe Acrobat Licensing. This is a budgeted item and the licensing is purchased on an annual basis at government's pricing through SHI each year. - Information Technology

2. **Waste Management Contract Amendment for Signature**

Background/Summary:
On March 20, 2023, the City entered into an Agreement for Solid Waste Collection Services, pertaining to the collection of waste in the City with an option to automatically renew said contract. The City and Waste Management desire to further amend the Agreement to adjust the rates, Exhibit A, as well as other modifications to City buildings herein attached, Exhibit B. Additionally, Waste Management agrees to include (2) 4-hour

shredding events to the quarterly Clean Sweeps and remove Memorial Day and Labor Day from list of holidays. - Public Works

VI. **OLD BUSINESS**

VII. **NEW BUSINESS**

3. **Council Discussion of Downtown Development Authority Board Appointments**

Background/Summary:
Georgia Law O.C.G.A. 36.42 provides a Downtown Development Authority consists of a board of seven directors who are appointed by the municipal governing authority to serve a staggered four-year term. The Downtown Development Authority was established to assist in the redevelopment and revitalization of the central business districts located in the City of Forest Park as authorized by O.C.G.A. 36-42-1. The DDA Board also serves as the Main Street Board.

- This Board shall consist of up to seven (7) members
- Board Members must be taxpayers residing in the City of Forest Park; or,
- Board Members must be owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in Clayton County;
- One director appointed to the board may reside outside Clayton County; provided, however, that such appointed director owns a business within the downtown development area and is a resident of the State of Georgia.

There are three (3) vacancies on the Downtown Development Authority since (i) Angelyne Butler's term expired in December of 2025; (ii) Jacklyn Faith's term expired in September of 2025; and (iii) Nancy Howard's term expired in September of 2025. - Economic Development

4. **Council Discussion of Development Authority Board Appointments**

Background/Summary:
The City of Forest Park Development Authority was established to promote trade, commerce, industry, and employment opportunities within the City, as authorized by O.C.G.A. 36-62A-20. The Authority plays a key role in supporting economic growth and development initiatives that benefit the community. *There are four **(4)** vacancies on the Development Authority*
This Board shall consist of up to seven **(7)** members and Board members must be taxpayers residing in the City of Forest Park or taxpayers residing in Clayton County. - Economic Development

5. **Council Discussion of Urban Redevelopment Agency Board Appointments**

Background/Summary:
The purpose of the Urban Redevelopment Agency is to revitalize and redevelop blighted areas within a city or county, as allowed by O.C.G.A. 36-61-1. The City of Forest Park Urban Redevelopment Agency focuses on promoting the development of trade, commerce, industry, and employment opportunities at the Gillem Logistics Center.

- The Board may consist of 5-7 members.
- The Mayor of Forest Park selects the members of the URA, but their selection must be confirmed by City Council.
- Members of the Urban Redevelopment Agency must be residents of the City of Forest Park.
- Members serve for a three (3)-year term.
- Terms of members shall be staggered in three (3) year terms.

Council may elect two **(2)** Director. - Economic Development

6. Council Discussion of the Public Arts Review Board Appointments

Background/Summary:

At the January 20, 2026, City Council meeting, staff requested consideration of appointments to the Public Arts Review Board following adoption of the enabling ordinance. On February 3, 2025, City Council approved a text amendment to Title 8 of the City of Forest Park Code of Ordinances establishing the Public Arts Review Board (PARB) to administer the City's public art program and oversee the review and approval of public art installations throughout the City. Pursuant to Sections 8-8-169 through 8-8-171 of the Code of Ordinances, the Board is responsible for reviewing proposed Public Art Displays to ensure compliance with adopted guidelines and consistency with the City's aesthetic and cultural values.

The Board consists of five (5) members representing the Downtown Development Authority, Arts Clayton, Inc., local artists, and the Forest Park community. Members must be City residents, at least eighteen (18) years of age, and serve two-year terms. This agenda item advances implementation of the Public Arts Review Board by bringing forward appointments for City Council consideration.

Public Arts Review Board – Appointments The following five (5) positions are presented for Council appointment: **1.** DDA Representative, TBA **2.** Kaysie Lazzaro, Executive Director Arts Clayton (Arts Clayton, Inc. Representative) **3.** Courtney Hurst, Exhibition Coordinator, Gallery Supervisor (Local Artist) **4.** Annika Jones, Artist (Local Artist) **5.** Ann Keith, Forest Park Resident, Chair of Beautification Committee (Forest Park Community Member) - Planning and Community Development

7. Council Discussion of a Resolution to Establish the Development Impact Fee Advisory Committee and Appoint members thereto

Background/Summary:

The Georgia Development Impact Fee Act, O.C.G.A. § 36-71-1 *et seq.*, requires a municipality to establish a Development Impact Fee Advisory Committee prior to the adoption of any development impact fee ordinance. This resolution establishes a Development Impact Fee Advisory Committee in compliance with state law and appoints initial members to serve on the Committee. The Committee will serve in an advisory capacity to assist and advise the Mayor and City Council regarding any future consideration of a development impact fee ordinance and associated fee schedule. Committee action is advisory only and is not a prerequisite to City Council action.

Adoption of this resolution represents a procedural step necessary to ensure compliance with state law and to support potential future Council consideration of a Development Impact Fee Program.

- Planning and Community Development

VIII. **EXECUTIVE SESSION**

(When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate) OCGA is §50-14-1 (A) (2)

IX. **ADJOURNMENT**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
V1

Requested By	**Sponsor(s)**
Josh Cox, IT Director	
Department	
Information Technology	

Requested Action Consent Item
Requirement for Board Action
Is this Item Goal Related?
Summary & Background This is the annual renewal of the City Adobe Acrobat Licensing. This is a budgeted item and the licensing is purchased on an annual basis at government's pricing through SHI each year.
Fiscal Impact Cost: $7, 140.61
Exhibits Attached Agenda Cover Page- Adobe Renewal, SHI Quote-27042562
Staff Recommendation **Action Requested from Council: Approval of the purchase of the annual software licenses**

CITY OF FORESTPARK

City Council Agenda Item

Subject: Adobe Renewal – IT Department

Submitted By: Josh Cox, IT Director

Date Submitted: January 27th, 2026

Work Session Date: February 2nd, 2025

Council Meeting Date: February 2nd, 2025

Background/History:

This is the annual renewal of the City Adobe Acrobat Licensing. This is a budgeted item and the licensing is purchased on an annual basis at the government pricing through SHI each year.

Cost: $ $7,140.61 **Budgeted for:** x **Yes** _____ **No**

None

Action Requested from Council: Approval of the purchase of the annual software licenses

Pricing Proposal
Quotation #: 27042562
Created On: 1/12/2026
Valid Until: 3/4/2026

GA-City of Forest Park

Josh Cox
745 Forest Parkway
Forest Park, GA 30297
United States
Phone: (404) 366-4720
Fax: (404) 608-2343
Email: jcox@forestparkga.gov

PubSec Inside Account Executive

Jon Taddeo
SHI International Corp.
300 Davidson Avenue
Somerset, NJ 08873
Phone: 732-868-6234
Fax:
Email: Jon_Taddeo@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Adobe Acrobat Pro for enterprise, Subscription - Large Government Agencies - Level 9 Adobe - Part#: 30006391CC03A12 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Serial #: 1005574819 Coverage Term: 3/4/2026 – 3/3/2027 **Note:** MSRP/SHI Advertised List: $105.00 - ESD - Software - VIP # 1005574819	54	$103.73	$5,601.42
2	Adobe Photoshop for enterprise, Subscription - Large Government Agencies - Level 9 Adobe - Part#: 30002798CC01A12 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Serial #: 1005574819 Coverage Term: 3/4/2026 – 3/3/2027 **Note:** MSRP/SHI Advertised List: $637.88 - ESD - Software - VIP # 1005574819	2	$614.00	$1,228.00
3	Adobe Acrobat Pro for enterprise, Subscription - Large Government Agencies - Level 9 Adobe - Part#: 30006391CC03A12 Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02 Serial #: 1005574819 Coverage Term: 3/4/2026 – 3/3/2027 **Note:** MSRP/SHI Advertised List: $105.00 - ESD - Software - VIP # 1005574819	3	$103.73	$311.19
			Total	$7,140.61

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts,

please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
V2

Requested By	**Sponsor(s)**
Alton Matthews, Public Works Director	Alton Matthews, Public Works Director

Department
Public Works

Requested Action
Consent Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background
On March 20, 2023, the City entered into an Agreement for Solid Waste Collection Services, pertaining to the collection of waste in the City with an option to automatically renew said contract. The City and Waste Management desire to further amend the Agreement to adjust the rates, Exhibit A, as well as other modifications to City buildings herein attached, Exhibit B. Additionally, Waste Management agrees to include (2) 4-hour shredding events to the quarterly Clean Sweeps and remove Memorial Day and Labor Day from list of holidays.

Fiscal Impact
The projected increase is 15% to Residential and Commercial services effective January 1, 2026, with the continuation of 5% annual increases.
This increase will be considered in the upcoming 26-27 budget plan.

Exhibits Attached
Amendment City of Forest Park GA_

Staff Recommendation
Alan Owen, Public Sector Manager,
Waste Management
3001 South Pioneer Dr
Smyrna GA 30082
Tel: 404-898-9247

AMENDMENT TO THE AGREEMENT
FOR SOLID WASTE
COLLECTION SERVICES

This Amendment is hereby entered into by and between the **City of Forest Park, Georgia** acting by and through its duly elected Mayor and City Council (hereinafter referred to as the "City") and **Georgia Waste Systems, LLC** (hereinafter referred to as "Contractor").

WHEREAS, on March 20, 2023, the City entered into that certain Agreement for Solid Waste Collection Services, pertaining to the collection of waste in the City (hereinafter referred to as the "Agreement"), and

WHEREAS, the City and Contractor desire to further amend the Agreement to adjust the rates, as well as other modifications as set forth below;

NOW, THEREFORE, the parties hereto agree that the Agreement is amended as set forth below. All terms and conditions of the Agreement not modified herein shall remain in full force and effect.

1. Section 2.1 of the Agreement is amended to replace the prior list of City facilities with the updated list in the new **Exhibit B**, attached hereto and made a part hereof.

2. Section 2.3 of the Agreement shall be deleted in its entirety and replaced with the following paragraph:

   "Clean Sweep events will be scheduled for up to four (4) times per year, in addition to adding two (2), 4-hour shredding events with times and dates to be mutually agreed upon and scheduled by Contractor and the director of Public Works. A Clean Sweep event is one in which the Contractor will provide Roll-Off Containers at designated locations for a period of eight (8) hours and will cover the disposal costs associated with collections of goods collected during these events. Clean Sweep events will be scheduled only on Saturdays."

3. Section 4.3 of the Agreement shall be amended by removing Memorial Day and Labor Day from the list of holidays.

4. Section 5.1 of the Agreement is deleted in its entirety and replaced with the following:

   "Effective January 1, 2026, the compensation payable by the City to Contractor for services shall be as set forth in **Exhibit A**, attached hereto and made a part hereof. These rates shall continue to be increased annually by 5% pursuant to Section 5.2 of the Agreement."

5. Except as expressly set forth herein or as necessary to carry out the terms of this Amendment, no amendment of the terms of the Agreement is intended hereby and all of the terms and conditions of the Agreement shall remain in full force and effect.

6. This Amendment is hereby incorporated into the Agreement, which together with the Agreement, contains the entire agreement between the parties as to the matters contained herein. Any oral representations or modifications concerning this Amendment and the Agreement shall be of no force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands as of this _____ day of _____, 2026.

CITY OF FOREST PARK

By:_____
_____, Mayor

ATTEST: _____
[Name and Title]

DATE: _____

GEORGIA WASTE SYSTEMS, LLC

By:_____
Name:
Title:

ATTEST: _____
[Name and Title]

DATE: _____

					EXHIBIT A - 2026 Rate Sheet				
Residential									
96 Gallon Carts				COST PER UNIT					
MSW/RCY/Bulk/Yard Waste				$26.99	per month				
1x per week									
Backdoor Service				$28.15	per month				
1x per week									
Additional Cart(s)				$11.58	per month				
Commercial MSW 96G Cart									
1x per week				$29.31	per month				
Front End Pricing									XPU Chg
Number of Pickups Per Week			1	2	3	4	5	6	
FEL 2YD			$33.73	$67.44	$101.17	$134.88	$168.61	$202.34	$33.73
FEL 4YD			$67.44	$134.88	$202.34	$269.78	$337.22	$404.66	$67.44
FEL 6YD			$101.17	$202.34	$303.50	$404.66	$505.83	$606.99	$101.17
FEL 8YD			$134.88	$269.78	$404.66	$539.55	$674.44	$809.33	$134.88
Delivery Charge		$91.16	w/o Franchise Fee						
Relocation		$91.16							
Overage		$91.16	per container						
Lock Bar		$13.89	per month						
4YD VIP		N/A							
6YD VIP haul		$101.17							
8YD VIP haul		$134.88							
Delivery Charge		$91.16							
					OCC Cardboard Pricing				
			Number of Pick Ups Per Week						XPU Chg
			1	2	3	4	5		
OCC 2YD		N/A							
OCC 4YD		N/A							
OCC 6YD			$121.55	$231.53	$341.50	$451.48	$561.45		$121.55
OCC 8YD			$121.55	$231.53	$341.50	$451.48	$561.45		$121.55
Delivery Charge		$91.16							
Relocation		$91.16							
Rental Charge		N/A							
Lock Bar		$13.89	per month						
Contamination Chg		$116.73							
Roll Offs						Roll Offs/Open Tops			
Per Haul Fee		$306.39	These Rates are for 10yd, 20yd, 30yd and 40yd Open Tops & Receiver Pulls						
Per Ton Fee		$57.81	These Rates are for 10yd, 20yd, 30yd and 40yd Open Tops & Receiver Pulls						
Delivery Fee		$91.16	These Rates are for 10yd, 20yd, 30yd and 40yd Open Tops & Receiver Pulls						
Rental Fee		$91.16	These Rates are for 10yd, 20yd, 30yd and 40yd Open Tops & Receiver Pulls						
Compactors						**Reciever Boxes**			
		Per Haul		Per Ton		Rental		Extra Pickups	
15YD		$321.41		$57.81		$334.27		Same as Haul/Tons	
30YD		$321.41		$57.81		$334.27		Same as Haul/Tons	
35YD		$321.41		$57.81		$334.27		Same as Haul/Tons	
40YD		$321.41		$57.81		$334.27		Same as Haul/Tons	
OCC		$321.41		$0.00		$334.27		Same as Haul/Tons	

EXHIBIT B

LIST OF CITY OF FOREST PARK BUILDINGS

CITY BUILDINGS	ADDRESS	CARTS	SIZE	DUMP	SIZE - YARD	ROLL OFF CAN	SERVICE
CITY HALL	745 FOREST PKWY	2	95 G - MSW				1X WKLY
PLANNING, ZONING & COMPLIANCE	785 FOREST PKWY	2	95 G - MSW				1X WKLY
PERSONNEL	785 FOREST PKWY	1	95 G - MSW				1X WKLY
RECREATION	803 FOREST PKWY	6	95 G - MSW				1X WKLY
POLICE	320 CASH MEMORIAL	8	95 G - MSW	1	8		2X WKLY
FIRE STATION 1	4539 JONESBORO RD			1	4		2X WKLY
FIRE STATION 2	785 LINDA WAY			1	4		2X WKLY
FIRE STATION 3	2160 ANVIL BLOCK RD			1	8		1X WKLY
FIRE STATION SATELLITE	2336 HOOD AVE			1	2		1X WKLY
PUBLIC WORKS	5230 JONES RD - A	2	95 G - MSW	1	8		3X WKLY
PUBLIC WORKS - Fleet Maintenance	5230 JONES RD - B			2	4		1X WKLY
PUBLIC WORKS -Sign Shop	5230 JONES RD - C			1	6		2X WKLY
PUBLIC WORKS - Events	5230 JONES RD - D	10	95 G - MSW				
PUBLIC WORKS -TRUCKS	5230 JONES RD - E	7	95 G - MSW				
STARR PARK	803 FOREST PARK	20	95 G - MSW	2	8		1X WKLY
KAWANIS STADIUM-HARTUPEE FIELD	5031 PARK AVE	6	95 G - MSW	1	8		2X WKLY
SOCCER FIELD	803 FOREST PKWY	4	95 G - MSW	1	8		2X WKLY
SENIOR CENTER	5087 PARK AVE			1	6		1X WKLY
FACILITIES MAIN-BLOCK BLDG	655 BRIDGE AVE			1	6		1X WKLY EOW
LEONARD HARTSFIELD COMM BLDG	696 MAIN ST			1	6		1X WKLY
COUNCIL HOUSE BLDG	700 SOUTH AVE	2	95 G - MSW				1X WKLY
PUBLIC WORKS -RO	5230 JONES RD				20	1	1X WKLY
PUBLIC WORKS -RO	5230 JONES RD				30	1	1X WKLY

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
VII3

Requested By	**Sponsor(s)**
Rochelle Dennis, Interim Economic Development Director	

Department
Economic Development

Requested Action
Action Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background
Georgia Law O.C.G.A. 36.42 provides a Downtown Development Authority consists of a board of seven directors who are appointed by the municipal governing authority to serve a staggered four-year term. The Downtown Development Authority was established to assist in the redevelopment and revitalization of the central business districts located in the City of Forest Park as authorized by O.C.G.A. 36-42-1. The DDA Board also serves as the Main Street Board.

- This Board shall consist of up to seven (7) members
- Board Members must be taxpayers residing in the City of Forest Park; or,
- Board Members must be owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in Clayton County;
- One director appointed to the board may reside outside Clayton County; provided, however, that such appointed director owns a business within the downtown development area and is a resident of the State of Georgia.

There are three (3) vacancies on the Downtown Development Authority since (i) Angelyne Butler's term expired in December of 2025; (ii) Jacklyn Faith's term expired in September of 2025; and (iii) Nancy Howard's term expired in September of 2025.

Fiscal Impact

Exhibits Attached
2026-06 DDA Appointment

Staff Recommendation
Approval of 3 new directors.

STATE OF GEORGIA
CITY OF FOREST PARK

RESOLUTION NO. 2026-_06_

A RESOLUTION BY MAYOR GWEN ELLISON AND COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA CONFIRMING VACANCIES AND AUTHORIZING THE APPOINTMENT OF THREE DIRECTORS TO THE DOWNTOWN DEVELOPMENT AUTHORITY OF THE CITY OF FOREST PARK, GEORGIA.

WHEREAS, the City of Forest Park, Georgia ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, pursuant to O.C.G.A. § 36-42-1 *et seq.*, the City has established the Downtown Development Authority of the City of Forest Park, Georgia ("Authority") for the purpose of assisting in the redevelopment and revitalization of the City's central business district; and

WHEREAS, O.C.G.A. § 36-42-4 provides that a downtown development authority shall consist of a board of seven (7) directors appointed by the municipal governing authority to serve staggered four-year terms; and

WHEREAS, the governing provisions applicable to the Authority provide that the Board of Directors ("Board") shall consist of up to seven (7) directors, and that directors must meet one of the following qualifications: (i) be taxpayers residing in the City; or (ii) be owners or operators of businesses located within the downtown development area who are taxpayers residing in Clayton County; and

WHEREAS, moreover, one (1) director appointed to the Board may reside outside Clayton County, provided that such director owns a business within the downtown development area and is a resident of the State of Georgia; and

WHEREAS, the City has determined that three (3) seats on the Authority are currently vacant because of the expiration of prior members' terms; and

WHEREAS, it is in the best interest of the City to fill such vacancies to ensure the continued lawful operation and effectiveness of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, as follows:

Section 1. ***Confirmation of Vacancies.*** The City hereby confirms that three (3) vacancies currently exist on the Authority's Board due to the expiration of prior directors' terms.

Section 2. ***Appointment of Directors.*** _____, _____, and _____ are appointed to serve as directors of the Authority for four (4) year terms, or such staggered terms as required by law, commencing on February 2, 2026, and expiring on February 2, 2030, in accordance with O.C.G.A. § 36-42-3, as presented to the Mayor and Council on February 2, 2026, and hereby approved.

Section 3. ***Qualifications.*** Each appointed director is confirmed to meet the statutory and local qualification requirements for service on the Authority's Board.

Section 4. ***Main Street Board.*** The appointed directors shall also serve in their corresponding capacity as members of the City's Main Street Board, consistent with applicable law and City practice.

Section 5. ***Public Record.*** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City.

Section 6. ***Authorization of Execution.*** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 7. ***Attestation.*** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 8. ***Effective Date.*** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 2nd day of February 2026.

CITY OF FOREST PARK, GEORGIA

_____
Gwen Ellison, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
VII4

Requested By	**Sponsor(s)**
Rochelle Dennis, Interim Economic Development Director	

Department
Economic Development

Requested Action
Action Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background
The City of Forest Park Development Authority was established to promote trade, commerce, industry, and employment opportunities within the City, as authorized by O.C.G.A. 36-62A-20. The Authority plays a key role in supporting economic growth and development initiatives that benefit the community.

- This Board shall consist of up to seven (7) members.
- Board Members must be taxpayers residing in the City of Forest Park or taxpayers residing in Clayton County.

There are four (4) vacancies on the Development Authority

Fiscal Impact

Exhibits Attached
2026-07 DA Appointment

Staff Recommendation
There are four (4) vacancies on the Development Authority

STATE OF GEORGIA
CITY OF FOREST PARK

RESOLUTION NO. 2026-_07_

A RESOLUTION BY MAYOR GWEN ELLISON AND COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA CONFIRMING VACANCIES AND AUTHORIZING THE APPOINTMENT OF FOUR DIRECTORS TO THE DEVELOPMENT AUTHORITY OF THE CITY OF FOREST PARK, GEORGIA.

WHEREAS, the City of Forest Park, Georgia ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, pursuant to O.C.G.A. § 36-62A-20 *et seq.*, the City has established the Development Authority of the City of Forest Park, Georgia ("Authority") to promote trade, commerce, industry, and employment opportunities within the City; and

WHEREAS, the Authority plays a key role in supporting economic growth and development initiatives that benefit the community; and

WHEREAS, the governing provisions applicable to the Authority provide that the Board of Directors ("Board") shall consist of up to seven (7) members; and

WHEREAS, directors of the Authority must be taxpayers residing in the City or taxpayers residing in Clayton County; and

WHEREAS, the City has determined that four (4) seats on the Authority's Board are currently vacant; and

WHEREAS, it is in the best interest of the City to fill such vacancies to ensure the continued lawful operation and effectiveness of the Authority.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, as follows:

Section 1. ***Confirmation of Vacancies.*** The City hereby confirms that four (4) vacancies currently exist on the Authority's Board due to the expiration of prior directors' terms or from resignations.

Section 2. ***Appointment of Directors.*** _____, _____, _____, and _____ are appointed to serve as directors

of the Authority for four (4) year terms, or such staggered terms as required by law, commencing on February 2, 2026, and expiring on February 2, 2030, in accordance with O.C.G.A. § 36-62A-20 *et seq.,* as presented to the Mayor and Council on February 2, 2026, and hereby approved.

Section 3. ***Qualifications.*** Each appointed director is confirmed to meet the statutory and local qualification requirements for service on the Authority's Board.

Section 4. ***Public Record.*** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City.

Section 5. ***Authorization of Execution.*** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 6. ***Attestation.*** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 7. ***Effective Date.*** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 2nd day of February 2026.

CITY OF FOREST PARK, GEORGIA

_____
Gwen Ellison, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
VII5

Requested By	**Sponsor(s)**
Rochelle Dennis, Interim Economic Development Director	

Department
Economic Development

Requested Action
Action Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background
The purpose of the Urban Redevelopment Agency is to revitalize and redevelop blighted areas within a city or county, as allowed by O.C.G.A. 36-61-1. The City of Forest Park Urban Redevelopment Agency focuses on promoting the development of trade, commerce, industry, and employment opportunities at the Gillem Logistics Center.

- The Board may consist of 5-7 members.
- The Mayor of Forest Park selects the members of the URA, but their selection must be confirmed by City Council.
- Members of the Urban Redevelopment Agency must be residents of the City of Forest Park.
- Members serve for a three (3)-year term.
- Terms of members shall be staggered in three (3) year terms.

- Council may elect two (2) Directors.

Fiscal Impact

Exhibits Attached
2026-08 URA Appointment

Staff Recommendation
Reject the resolution as it is tough to get a quorum with 7 members.

STATE OF GEORGIA
CITY OF FOREST PARK

RESOLUTION NO. 2026- 08

A RESOLUTION BY MAYOR GWEN ELLISON AND COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA CONFIRMING VACANCIES AND AUTHORIZING THE APPOINTMENT OF TWO DIRECTORS TO THE URBAN REDEVELOPMENT AGENCY OF THE CITY OF FOREST PARK, GEORGIA.

WHEREAS, the City of Forest Park, Georgia ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, pursuant to O.C.G.A. § 36-61-1 *et seq.*, the City has established the Urban Redevelopment Agency of the City of Forest Park, Georgia ("URA") for the purpose of revitalizing and redeveloping blighted areas and promoting the development of trade, commerce, industry, and employment opportunities; and

WHEREAS, the URA is actively focused on redevelopment and economic development initiatives at the Gillem Logistics Center; and

WHEREAS, pursuant to Article I of the URA's Bylaws, the Board of Directors ("Board") shall consist of seven (7) members who are residents of the City, appointed by the Mayor and confirmed by City Council, and who serve staggered three (3) year terms; and

WHEREAS, the City has determined that two (2) vacancies currently exist on the Board; and

WHEREAS, it is necessary and appropriate to fill such vacancies to ensure the continued lawful operation and effectiveness of the URA.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, as follows:

Section 1. ***Confirmation of Vacancies.*** Two (2) vacancies are hereby confirmed to exist on the Board of the URA.

Section 2. ***Appointment of Members.*** _____ and _____ are appointed to serve as members of the URA for three (3) year terms, or such staggered terms as required by the URA's Bylaws, commencing on February

2, 2026, and expiring on February 2, 2029, as presented to the Mayor and Council on February 2, 2026, and hereby approved.

Section 3. ***Qualifications.*** Each appointed member is confirmed to meet the residency and qualification requirements for service on the URA as set forth in applicable law and the URA's Bylaws.

Section 4. ***Public Record.*** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City.

Section 5. ***Authorization of Execution.*** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 6. ***Attestation.*** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 7. ***Effective Date.*** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City as provided in the City Charter.

SO RESOLVED this 2nd day of February 2026.

CITY OF FOREST PARK, GEORGIA

_____
Gwen Ellison, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
VII6

Requested By	**Sponsor(s)**
SaVaughn Irons-Kumassah, Senior Planner	
Department	
Planning and Community Development	

Requested Action
Action Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background

At the January 20, 2026, City Council meeting, staff requested consideration of appointments to the Public Arts Review Board following adoption of the enabling ordinance. On February 3, 2025, City Council approved a text amendment to Title 8 of the City of Forest Park Code of Ordinances establishing the Public Arts Review Board (PARB) to administer the City's public art program and oversee the review and approval of public art installations throughout the City. Pursuant to Sections 8-8-169 through 8-8-171 of the Code of Ordinances, the Board is responsible for reviewing proposed Public Art Displays to ensure compliance with adopted guidelines and consistency with the City's aesthetic and cultural values.

The Board consists of five (5) members representing the Downtown Development Authority, Arts Clayton, Inc., local artists, and the Forest Park community. Members must be City residents, at least eighteen (18) years of age, and serve two-year terms. This agenda item advances implementation of the Public Arts Review Board by bringing forward appointments for City Council consideration.

Public Arts Review Board – Appointments The following five **(5)** positions are presented for Council appointment: **1.** DDA Representative, TBA **2.** Kaysie Lazzaro, Executive Director Arts Clayton (Arts Clayton, Inc. Representative) **3**. Courtney Hurst, Exhibition Coordinator, Gallery Supervisor (Local Artist) **4.** Annika Jones, Artist (Local Artist) **5**. Ann Keith, Forest Park Resident, Chair of Beautification Committee (Forest Park Community Member)

Fiscal Impact

Exhibits Attached
2026-09 PARB

Staff Recommendation

STATE OF GEORGIA
CITY OF FOREST PARK

RESOLUTION NO. 2026- 09

A RESOLUTION BY MAYOR GWEN ELLISON AND COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA AUTHORIZING THE APPOINTMENT OF FIVE MEMBERS TO THE PUBLIC ARTS REVIEW BOARD.

WHEREAS, the City of Forest Park, Georgia ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, on February 3, 2025, City Council adopted legislation establishing the Public Arts Review Board ("Board") to administer the City's public art program and oversee the review and approval of public art installations throughout the City; and

WHEREAS, pursuant to Sections 8-8-169 through 8-8-171 of the City's Code of Ordinances ("Code"), the Board is responsible for reviewing proposed public art displays to ensure compliance with adopted guidelines and consistency with the City's aesthetic and cultural values; and

WHEREAS, the Board consists of five (5) members representing the Downtown Development Authority, Arts Clayton, Inc., local artists, and the overall community, all of whom must be residents of the City, at least eighteen (18) years of age, and serve two (2) year terms; and

WHEREAS, it is necessary to appoint members to the Board to advance implementation of the City's public art program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, as follows:

Section 1. ***Appointment*** The following individuals are appointed to serve as members of the Public Arts Review Board for two-year terms, or such staggered tem1s as required by the Code of Ordinances, commencing on February 2, 2026, and expiring on February 2, 2028, as presented to the Mayor and Council on February 2, 2026, and hereby approved:

1. _____ *(Downtown Development Authority Representative);*
2. _____ *(Arts Clayton, Inc. Representative);*
3. _____ *(Local Artist);*
4. _____ *(Local Artist); and*
5. _____ *(Forest Park Community Member).*

Section 2. ***Public Record.*** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all nonnal business hours of the City.

Section 3. ***Authorization of Execution.*** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 4. ***Attestation.*** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 5. ***Effective Date.*** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 2nd day of February 2026.

CITY OF FOREST PARK, GEORGIA

_____
Gwen Ellison, *Mayor*

ATTEST:

_____(SEAL)
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

City of Forest Park City Council
Agenda Item Summary
February 2, 2026

Agenda Item #
VII7

Requested By	**Sponsor(s)**
SaVaughn Irons-Kumassah, Senior Planner	
Department	
Planning and Community Development	

Requested Action
Action Item

Requirement for Board Action

Is this Item Goal Related?

Summary & Background

The Georgia Development Impact Fee Act, O.C.G.A. § 36-71-1 *et seq.*, requires a municipality to establish a Development Impact Fee Advisory Committee prior to the adoption of any development impact fee ordinance.

This resolution establishes a Development Impact Fee Advisory Committee in compliance with state law and appoints initial members to serve on the Committee. The Committee will serve in an advisory capacity to assist and advise the Mayor and City Council regarding any future consideration of a development impact fee ordinance and associated fee schedule. Committee action is advisory only and is not a prerequisite to City Council action.

Adoption of this resolution represents a procedural step necessary to ensure compliance with state law and to support potential future Council consideration of a Development Impact Fee Program.

Fiscal Impact

Exhibits Attached
2026-10 Impact Fee Advisory Committee , Impact Fee Appointee Advisory Committee - 02.02.2026 City Council Agenda Item

Staff Recommendation
Approval.

STATE OF GEORGIA
CITY OF FOREST PARK

RESOLUTION NO. 2026-__10__

A RESOLUTION BY MAYOR GWEN ELLISON AND COUNCILMEMBERS KIMBERLY JAMES, DELORES A. GUNN, HECTOR GUTIERREZ, LATRESA AKINS-WELLS, AND ALLAN MEARS OF THE CITY OF FOREST PARK, GEORGIA ESTABLISHING THE DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE AND APPOINTING MEMBERS THERETO IN COMPLIANCE WITH THE GEORGIA DEVELOPMENT IMPACT FEE ACT.

WHEREAS, the City of Forest Park, Georgia ("City") is a municipal corporation duly organized and existing under the laws of the State of Georgia; and

WHEREAS, the duly elected governing authority of the City is the Mayor and Council thereof; and

WHEREAS, the Georgia Development Impact Fee Act, O.C.G.A. § 36-71-1 *et seq.* ("Act"), authorizes municipalities to adopt development impact fee ordinances and requires the establishment of a Development Impact Fee Advisory Committee ("Committee") prior to the adoption of any such ordinance; and

WHEREAS, pursuant to O.C.G.A. § 36-71-5, the Committee must consist of not fewer than five (5) nor more than ten (10) members, with not less than fifty percent (50%) of the membership representing the development, building, or real estate industries, and members are not required to be residents of the City; and

WHEREAS, the Committee serves in an advisory capacity to assist and advise the Mayor and City Council with respect to the consideration of a proposed development impact fee ordinance and associated fee schedule, and no action of the committee is a prerequisite to municipal action; and

WHEREAS, City Council desires to establish the Committee and appoint members thereto to comply with state law and support potential future consideration of a development impact fee program.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF FOREST PARK, GEORGIA, as follows:

Section 1. ***Establishment of Committee.*** A Development Impact Fee Advisory Committee is hereby established in accordance with the Georgia Development Impact Fee Act, and such establishment, as presented to the Mayor and Council on February 2, 2026, is hereby approved.

Section 2. ***Appointment of Members.*** _____, _____, _____, _____, _____,

and _____ are appointed to serve as members of the Committee in accordance with the Act, and such appointments, as presented to the Mayor and Council on February 2, 2026, are hereby approved.

Section 3. ***Statutory Compliance.*** The composition of the Committee satisfies the requirements of the Act, including the requirement that not less than fifty percent (50%) of the membership represent the development, building, or real estate industries.

Section 4. ***Advisory Role.*** The Committee shall serve solely in an advisory capacity as provided by the Act and no action of the Committee shall be considered a prerequisite to City Council action regarding adoption of a development impact fee ordinance.

Section 5. ***Public Record.*** This document shall be maintained as a public record by the City Clerk and shall be accessible to the public during all normal business hours of the City.

Section 6. ***Authorization of Execution.*** The Mayor is hereby authorized to sign all documents necessary to effectuate this Resolution.

Section 7. ***Attestation.*** The Clerk is authorized to execute, attest to, and seal any documents necessary to effectuate this Resolution, subject to approval as to form by the City Attorney.

Section 8. ***Effective Date.*** This Resolution shall become effective immediately upon its adoption by the Mayor and City Council of the City of Forest Park as provided in the City Charter.

SO RESOLVED this 2nd day of February 2026.

CITY OF FOREST PARK, GEORGIA

_____
Gwen Ellison, *Mayor*

ATTEST:

_____ (SEAL)
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

CITY OF FOREST PARK

City Council Agenda Item

Subject: Council discussion and Approval of the Development Impact Fee Advisory Committee.

Submitted By: SaVaughn Irons-Kumassah, Principal Planner, Planning & Community Development Department

Date Submitted: January 26, 2026

Work Session Date: February 02, 2026

Council Meeting Date: February 02, 2026

Background/History:

The Georgia Development Impact Fee Act, O.C.G.A. § 36-71-1 *et seq.*, requires a municipality to establish a Development Impact Fee Advisory Committee prior to the adoption of any development impact fee ordinance.

This resolution establishes a Development Impact Fee Advisory Committee in compliance with state law and appoints initial members to serve on the Committee. The Committee will serve in an advisory capacity to assist and advise the Mayor and City Council regarding any future consideration of a development impact fee ordinance and associated fee schedule. Committee action is advisory only and is not a prerequisite to City Council action.

Adoption of this resolution represents a procedural step necessary to ensure compliance with state law and to support potential future Council consideration of a Development Impact Fee Program.

Development Impact Fee Advisory Committee – Appointments

The following five (5) positions are presented for Council appointment:

1. Mandala Jones, Executive Director Clayton County Housing Authority
2. Billy Freeman, Technique Concrete Construction, Forest Park Resident and Developer
3. Latron Price
4. TBD Council Appointment
5. TBD Council Appointment

Cost: N/A

Budgeted for: _____ **Yes** _____ **No**

Financial Impact: TBD

Action Requested from Council: Authorize the appointment of five (5) members to the Development Impact Fee Advisory Committee in accordance with the Georgia Development Impact Fee Act.