



CITY OF  
**FORESTPARK**

**CITY OF FOREST PARK  
CITY COUNCIL REGULAR SESSION MEETING**

Monday, May 4, 2026 at 7:00 PM  
Forest Park City Hall | Council Chambers  
745 Forest Parkway, Forest Park, GA 30297

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The Honorable Mayor Gwendolyn W. Ellison  
The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears  
The Honorable Delores A. Gunn  
The Honorable Latresa Akins-Wells  
Latosha Clemons, Interim City Manager  
Vanessa Holiday, City Clerk  
Danielle Matricardi, City Attorney

**AGENDA**

**VIRTUAL MEETING NOTICE**

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

- I. **CALL TO ORDER/WELCOME**
- II. **INVOCATION/PLEDGE**
- III. **ROLL CALL - CITY CLERK**
- IV. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- V. **APPROVAL OF MINUTES**
  1. **Council Approval of Work Session Minutes from April 20, 2026**  
**Council Approval of Regular Session Minutes from April 20, 2026**
- VI. **PUBLIC COMMENTS - (All Speakers will have 3 Minutes)**
- VII. **CEREMONIAL - Proclamations: National Public Safety Telecommunications Week, Professional Municipal Clerk's Week**
- VIII. **CITY CLERK'S REPORT**
- IX. **CITY MANAGER'S REPORT**
- X. **NEW BUSINESS**
  2. **Airport South Community Improvement District Expansion - Economic Development**

**Background/History:**  
Discussion

3. **Council Consideration to approve a policy governing security details for elected officials from the city's police department.** - Attorney

**Background/History:**

The request is to adopt a policy governing security details for elected officials from the city's police department.

## XI. PUBLIC HEARING

4. **Council Consideration to approve Case # CUP-2026-02- Conditional Use Permit for 4959 and 4965 West St. to establish a childcare center within the Single-Family Residential District (RS).** - Planning and Community Development

**Background/History:**

The applicant is requesting approval of a Conditional Use Permit to establish a childcare center within the Single Family Residential (RS) District in Ward 2. Pursuant to Sec. 8-8-28 of the City of Forest Park Zoning Ordinance, pre-k facilities and daycare centers require a Conditional Use Permit to operate within the RS District.

On April 16, 2026, the Planning Commission reviewed the request and voted to recommend approval with conditions. The conditions are as follows:

1. **Parking Compliance**  
The property owner and any operator shall comply with the City of Forest Park Zoning Ordinance parking standards as outlined in Section 8-8-90.
2. **Consistency with Approval**  
This approval is based on the existing site layout and operational characteristics as presented. Any expansion, site modification, or intensification of use, including but not limited to increased enrollment or extended hours of operation, shall require additional review and approval by the City.
3. **General Compliance**  
The property owner shall ensure the use remains in compliance with all applicable local, state, and federal regulations, including licensing requirements for childcare facilities.

The subject property previously received approval for a daycare use under a prior tenant. This request has been submitted by the property owner to establish the Conditional Use Permit with the property rather than a specific tenant. Approval will allow the property owner to lease the space to future childcare operators without requiring each tenant to seek separate approval from Mayor and Council, provided the use remains consistent with the approved conditions.

## XII. NEW BUSINESS

5. **Consideration of an Ordinance Amending Title 9 (Licensing and Regulation) to Clarify Regulatory Standards, Improve Administrative Processes, and Address Ambiguities in Existing Provisions.** - Planning and Community Development

**Background/History:**

Staff has conducted a review of Title 9 (Licensing and Regulation) and identified several provisions that are outdated, unclear, or lack sufficient detail to ensure consistent interpretation and enforcement. These ambiguities have created challenges for both staff administration and public-facing processes, particularly with respect to licensing requirements, application completeness, and regulatory compliance.

The proposed amendments are intended to streamline existing procedures, establish clearer standards for applicants and licensees, and align the City's Code with current

operational practices and enforcement needs. Updates include clarifying application requirements, strengthening compliance and reporting obligations, and modernizing regulatory language across multiple chapters.

This ordinance represents the first phase of a broader effort to comprehensively update Title 9. Additional amendments are anticipated and will be presented to Mayor and Council in future phases to further enhance clarity, consistency, and effectiveness of the City's licensing and regulatory framework.

### **XIII. CLOSING COMMENTS BY GOVERNING BODY**

### **XIV. EXECUTIVE SESSION - Personnel, Litigation, Real Estate or Cyber Security OCGA § 50-14-1**

### **XV. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.