



CITY OF
FORESTPARK

**CITY OF FOREST PARK
BEAUTIFICATION COMMITTEE REGULAR MEETING**

Tuesday, May 26, 2026 at 5:30 PM

[City Website](#)

Phone (404) 366.4720

**PLANNING & COMMUNITY
DEVELOPMENT**

785 Forest Parkway
Forest Park, GA 30297

AGENDA

Vacant, Chair
Ann Keith, Co-Chair
Lashawn Boykin, Secretary
Lois Wright, Member
Cynthia Bacon, Member
Willie Freeman, Member
Oneisa Scott, Code Enforcement Supervisor

- I. **CALL TO ORDER/WELCOME**
- II. **ROLL CALL**
- III. **APPROVAL OF MINUTES**
 1. **Approval of April 27, 2026 Minutes**
- IV. **OLD BUSINESS**
 2. **Neighbor Helping Neighbors Initiative**
- V. **NEW BUSINESS**
 3. **Nomination/Confirmation of Chair (replacing Kwan Rhea)**
 4. **Confirmation of Trash Can Locations**
 5. **Back-to-School Initiative**
 6. **Next Beautification Day Clean-Up**
- VI. **CODE COMPLIANCE UPDATES**

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.



Beautification Committee

Draft Minutes

April 27, 2026

Attendance: Ann Keith, Lashawn Boykin, Lois Wright, Cynthia Bacon, Willie Freeman, Nia Rodriguez, Onesia Scott, Charles Jones (Police Major)

Approval of Agenda: It was motioned by to approve the agenda with the addition of adding discussion of budget and discussion regarding the Development Authority Meeting attended by Ms. Ann. Lashawn Boykin seconded the motion.

Approval of minutes: It was motioned by Lashawn Boykin to approve the April's meeting minutes; Cynthia Bacon seconded that motion.

OLD BUSINESS:

1. Discussion/Approval of 2026 Events Calendar for Parks & Recreation

Ann Keith suggested the committee members collaborate in the "Freedom Day" event hosted for Juneteenth.

Lashawn Boykin asked what date the Back-to-School Drive would be hosted on. Staff Assistant **Nia Rodriguez** was asked to confirm the event date so the committee can collaborate. The entire committee agreed that this is an event they would like to participate in.

Cynthia Bacon asked what the exact purpose of the Beautification Committee is and what the committee does. **Onesia Scott** responded by stating that the mission and purpose of the committee are outlined in the committee by-laws.

Ann Keith reassured **Cynthia Bacon** that the next item on the agenda was to discuss and plan the committee's launch initiative, "Helping Thy Neighbor," which would give Ms. Bacon a better idea of the committee's purpose and upcoming activities.

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FOREST PARK, GA 30297



Committee members briefly discussed planning for future back-to-school giveaways and school supply distributions, including items such as pencils, erasers, bookbags, and branded giveaway items for children. The committee agreed that additional planning and coordination would take place during upcoming meetings.

2. Discussion/Update on Helping Thy Neighbor Initiative

Ann Keith began discussing the purpose of the “Helping Thy Neighbor” initiative, explaining that it was created to assist residents who are unable to maintain their yards and homes. **Ann Keith** shared that the committee would need to determine the legalities involved in assisting residents in need.

Cynthia Bacon discussed whether there may be a way to reach out to residents within the community who offer services that may be needed and determine if they would be interested in partnering with the committee to volunteer and assist residents who are in need. **Cynthia Bacon** asked how the committee would conduct outreach and communicate with residents within the community who offer those services.

Committee members also discussed recruiting volunteers, partnering with residents who already own equipment or provide services, seeking student volunteers from local middle and high schools, and setting annual limits for the number of homes assisted based on budget and volunteer availability. The committee discussed ways to better communicate with residents about beautification efforts and volunteer opportunities. Members suggested using flyers and pamphlets, mass emails, social media outreach, mail-outs to residents, and working with the City’s Public Relations/PIO Department, as well as partnering with local churches and community organizations. Members also acknowledged that many senior residents may not rely on email or social media, making printed materials and direct outreach especially important.



Committee members discussed ways to improve communication with residents regarding beautification efforts and volunteer opportunities through methods such as flyers, pamphlets, mass emails, social media outreach, mail-outs, collaboration with the City's Public Relations/PIO Department, and partnerships with local churches and community organizations. Members acknowledged that many senior residents may not rely on email or social media, making printed materials and direct outreach especially important. Major Jones encouraged the committee to come prepared with organized plans and proposals when meeting with City departments or leadership, and the committee agreed outreach efforts should become a priority moving forward. Including the possibility of inviting the PIO Department to a committee meeting to share their ideas and interests regarding potential collaboration and initiatives.

Committee members discussed creating Beautification Committee t-shirts for community events and future initiatives, including ideas such as placing the committee logo on the front, adding ward numbers or slogans on the back, and creating mock-up designs before ordering. Members also discussed using the shirts to increase visibility during volunteer projects and public events and agreed to continue brainstorming slogans and branding ideas prior to the next meeting.

3. Discussion of Budget

Nia Rodriguez shared a summary of the 2026 Beautification Committee current budget was shared with members, along with a detailed breakdown of all expenses made throughout the fiscal year.



4. Development Authority Discussion

Ann Keith shared concerns regarding the property located at 4888 Evans, stating that the lot is rarely maintained and often has overgrown weeds and vegetation. She asked who would be responsible for the upkeep and maintenance of the property.

Charles Jones stated that he would reach out to Public Works to determine who is responsible for maintaining the property and whether the lot is privately owned or owned by the City, which would make Public Works responsible for the upkeep.

Ann Keith shared that she attended the Development Authority Meeting, where she expressed concerns about the city's appearance, stating she was disappointed and felt it looked deserted, dull, and lacking vibrancy. She noted that the Development Authority responded by suggesting she bring the concerns to the Beautification Committee, and she shared that she already serves on that committee but believes the committee does not have sufficient budget to address the issues.

Charles Jones stated that while the current budget is limited, it is what the committee currently has available. He suggested the committee begin working with existing resources to demonstrate ongoing efforts and outcomes, which could also help justify the need for an increased budget in the future.

ADJOURNMENT:

Ann Keith motioned to adjourn meeting.

Lois Wright seconded the motion.