



CITY OF
FORESTPARK

**CITY OF FOREST PARK
CITY COUNCIL WORK SESSION MEETING**

Monday, July 6, 2026 at 6:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Gwendolyn W. Ellison
The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears
The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
Latosha Clemons, Interim City Manager
Vanessa Holiday, City Clerk
Danielle Matricardi, City Attorney

AGENDA

MEETING NOTICE

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

- I. **CALL TO ORDER/WELCOME**
- II. **ROLL CALL - CITY CLERK**
- III. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- IV. **REQUEST FOR ITEMS TO BE PLACED ON THE CONSENT AGENDA DURING THE REGULAR SESSION MEETING**
 1. **Council Approval of Surplus Items from the Public Works Fleet Department - Public Works**

Background/History:

The Public Works Department would like to declare the items listed in Exhibit A as surplus. The items listed are vehicles that are either broken or non-operable and are occupying space that can be better utilized to secure equipment that is operable. Also to be disposed of are a lot of miscellaneous used equipment that has been removed from surplus vehicles and is no longer compatible with newer vehicles (pictured).

2. **Council Approval of Hardware Refresh Purchase - Information Technology**

Background/History:

Every year, the Informational Technology (IT) department replaces approximately 25 percent of the City Computers as part of our 5-year refresh cycle. This is the purchase for this year's inventory as part of that refresh cycle. The equipment will be purchased from the CDW-G statewide contract #99999-001-SPD0000220-0004.

V. NEW BUSINESS

3. Council Consideration to enter into a contract with NCB Incorporated for Grant Administration and Management Services: Finance Department - Finance

Background/History:

The City of Forest Park sought proposals from qualified and experienced firms to provide comprehensive grant administration and management services. The selected firm will assist the City in identifying, researching, applying for, administering, and managing grant opportunities from federal, state, local, and private funding sources. These services are intended to enhance the City's ability to secure external funding, maximize available resources, and support strategic initiatives, capital improvement projects, infrastructure enhancements, community development programs, and other municipal priorities. This contract award will enable the City to proactively pursue grant opportunities and strengthen long-term financial sustainability through external funding sources.

Request for Proposals #2026-RFP-024 was publicly issued and eight (8) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer: NCB Incorporated, 4017 Moonlight Drive, Little Elm, TX. 75068

Amount Not To Exceed: \$80,000.00 – 2021 SPLOST Funds

4. Council Consideration for Approval to enter into a contract with Onyx Media Services, Inc. for Audio Production Services: Recreation and Leisure Department - Recreation and Leisure

Background/History:

The City of Forest Park sought proposals from qualified firms to provide professional audio production services for outdoor events at Starr Park. The selected firm will support city-sponsored concerts, festivals, community engagements, and other special events by providing professional audio equipment, generators, technical personnel set-up, operations, monitoring, and teardown services necessary to ensure high quality event sound production for outdoor events.

The contract is structured as an as-needed, indefinite quantity services contract, with no guarantee of a minimum amount of work. The initial contract term is for one (1) year with the option to renew it for up to two (2) additional one-year renewal terms, subject to mutual agreement. Services will be authorized through approved purchase orders or written event requests.

Request for Proposal #2026-RFP-027 was publicly issued and five (5) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer: Onyx Media Services, inc. 300 Long Creek Drive, Covington, GA. 30016

Estimated Amount: \$91,000.00 – General Fund – Special Events

VI. EXECUTIVE SESSION - Personnel, Litigation, Real Estate or Cyber Security OCGA § 50-14-1

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.

NEW SURPLUS LIST FOR JUNE/JULY 2026

VEHICLES

723	2011	GMC	ARCADIA	1GKKRSEDXBJ216056	BAD COMPUTER /WIRING		Silver	3.5L	SDS5968
19	2019	CHEVROLET	TAHOE	1GNLCDEC7KR322512	ENGINE FAILURE	CRUISER	Silver	5.3L	GV6076M
35	2018	CHEVROLET	TAHOE	1GNSKFEC5JR129980	MISSING DOORS/ BAD ENGINE	CRUISER	SILVER	5.3L	GV5598L
45	2015	CHEVROLET	TAHOE	1GNLC2EC0FR271686	BAD ENGINE/TRANSMISSION	CRUISER	GOLD	5.3L	GV4877E
28	2010	CHEVROLET	TAHOE	1GNMCAE04AR193331	RUNS /AGED	CRUISER	GOLD	5.3L	GV58689
16	2018	CHEVROLET	TAHOE	1GNLCDEC1JR137564	Bad Engine	CRUISER	SILVER	5.3L	GV5599L
406	2006	FORD	F150	1FTVX12536NB10083	Bad Engine / Won't start	ANIMALCONTROL	GOLD	5.4L	GV57515
724	2015	NISSAN	SENTRA	3N1AB7AP0FY276571	TRANSMISSION SLIPPING	POLICE	GREEN	2.0L	SDS5755
206	2011	FORD	F150	1FTMF1CM4BFD15999	STEERING BROKEN	SANITATION	WHITE	2.7L	GV1019C
U1	2006	FORD	RANGER	1FTYR10U56PA54427	ACCIDENT	FIRE	WHITE	4.0L	GV57511
?	2004	AMERICAN	ENCLOSED TRAILER	4FPWB302X4G087212	AGED	PUBLICWORKS	WHITE		N/A
346	1991	FORD	EXPLORER	1FMDU32X4MUB04759	AGED	FIRE	RED	4.0L	GV1430B
FSI	2000	FORD	E350 AMBULANCE	1FDXE45F7YHA20744	AGED	FIRE	WHITE/RED	7.3L	147324
MCI	1999	FRIEGHTLINER	BUS	4UZ6CFAA9XCA75489	AGED	FIRE	RED	8.3L	GV2981C
347	1998	FORD	CROWN VIC	2FAFP73WXWX122654	AGED	FIRE	GOLD	4.6L	GV8547R
FH01	2000	SCOTTY	FIRE SAFETY	1SSTT1P2Y11SS526	AGED	FIRE	WHITE	N/A	147350
CL	2000	CHEVROLET	TAHOE	1GNEC13T2YJ151072	AGED	POLICE	GOLD	5.3L	TFZ7060





Thank you for choosing CDW. We have received your quote.

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

RODNEY VIRGIL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PXNV269	7/1/2026	PXNV269	10776843	\$76,701.29

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
DELL CTO P314260 5-320 256 32 W11P Mfg. Part#: 3000204364350 Contract: Georgia AEPA-026D SLG (026-D)	20	9195776	\$1,559.56	\$31,191.20
DELL CTO P316260 I5-320 256 32 W11P Mfg. Part#: 3000204364349 Contract: Georgia AEPA-026D SLG (026-D)	20	9196733	\$1,553.29	\$31,065.80
Dell Pro Dock WD25Z - docking station - USB-C - HDMI, 2 x DP, USB-C - 1GbE, Mfg. Part#: DELL-WD25Z Contract: Georgia AEPA-026D SLG (026-D)	40	8564428	\$184.71	\$7,388.40
ViewSonic VX2476-SMHD - 1080p Widescreen IPS Monitor with FreeSync, HDMI an Mfg. Part#: VX2476-SMHD UNSPSC: 43211902 Contract: Georgia AEPA-026D SLG (026-D)	15	4434973	\$125.44	\$1,881.60

SUBTOTAL	\$71,527.00
SHIPPING	\$0.00
SALES TAX	\$5,174.29
GRAND TOTAL	\$76,701.29

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF FOREST PARK ACCTS PAYABLE 745 FOREST PKWY FOREST PARK, GA 30297-2209 Phone: (404) 966-4720 Payment Terms: NET 30 Days-Govt/Ed	Shipping Address: CITY OF FOREST PARK RODNEY VIRGIL 745 FOREST PKWY FOREST PARK, GA 30297-2209 Phone: (404) 966-4720 Shipping Method: UPS Ground (2- 3 Day)
	Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515



Sales Contact Info

Matt Byron | (866) 339-0310 | matt.byron@cdwg.com

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<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

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**City of Forest Park City Council
Agenda Item Summary
July 6, 2026**

**Agenda Item #
V3**

**CITY OF
FORESTPARK**

Requested By John Wiggins, Finance Director	Sponsor(s) Talisa Adams, Procurement Manager
Department Finance	

Requested Action Purchase
Requirement for Board Action
<p>Summary & Background</p> <p>The City of Forest Park sought proposals from qualified and experienced firms to provide comprehensive grant administration and management services. The selected firm will assist the City in identifying, researching, applying for, administering, and managing grant opportunities from federal, state, local, and private funding sources. These services are intended to enhance the City's ability to secure external funding, maximize available resources, and support strategic initiatives, capital improvement projects, infrastructure enhancements, community development programs, and other municipal priorities. This contract award will enable the City to proactively pursue grant opportunities and strengthen long-term financial sustainability through external funding sources.</p> <p>Request for Proposals #2026-RFP-024 was publicly issued and eight (8) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer: NCB Incorporated, 4017 Moonlight Drive, Little Elm, TX. 75068</p> <p>Amount Not To Exceed: \$80,000.00 – 2021 SPLOST Funds</p>
<p>Fiscal Impact \$80,000.00 – 2021 SPLOST Funds</p>
<p>Exhibits Attached Agenda Cover Page for 2026-RFP-024 Grant Administration and Management Services, Chairperson Report and Evaluation Committee Award Recommendation to Interim City Manager, 2026-RFP-024 Committee Evaluation Tabulation</p>
<p>Staff Recommendation Approval to enter into a contract with NCB Incorporated for Grant Administration and Management Services</p>



City Council Agenda Item

Title of Agenda Item: Council Discussion and Approval to enter into a contract with NCB Incorporated for Grant Administration and Management Services: Finance Department

Submitted By: Procurement

Date Submitted: 6-23-2026

Work Session Date: 7-06-2026

Council Meeting Date: 7-06-2026

Background/History:

The City of Forest Park sought proposals from qualified and experienced firms to provide comprehensive grant administration and management services. The selected firm will assist the City in identifying, researching, applying for, administering, and managing grant opportunities from federal, state, local, and private funding sources. These services are intended to enhance the City's ability to secure external funding, maximize available resources, and support strategic initiatives, capital improvement projects, infrastructure enhancements, community development programs, and other municipal priorities. This contract award will enable the City to proactively pursue grant opportunities and strengthen long-term financial sustainability through external funding sources.

Request for Proposals #2026-RFP-024 was publicly issued and eight (8) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer:

NCB Incorporated, 4017 Moonlight Drive, Little Elm, TX. 75068

Amount Not To Exceed: \$80,000.00 – 2021 SPLOST Funds

Action Requested from Council: Approval to enter into a contract with NCB Incorporated for Grant Administration and Management Services

Cost: \$ \$80,000.00

Budgeted for: Yes No

Financial Impact: SPLOST 2021



CITY OF
FORESTPARK

MEMORANDUM

TO: Latosha Clemons, Interim City Manager
Executive Office

FROM: Talisa R. Adams, CPPO, Procurement Manager
Department of Finance – Procurement

CC: John Wiggins, Director of Finance
Committee Members: John Wiggins, Pauline Warrior, SaVaughn Irons-Kumassah, Ioana Armstrong, and Yazmin Huerta (Note-taker)

SUBJECT: Committee Recommendation for 2026-RFP-024 Grant Administration and Management Services

DATE: June 23, 2026

Procurement would like to thank each committee member for serving on this committee. Your time, effort, analysis, and participation have led us to a logical recommendation. Again, thank you for your willingness to serve the City beyond your daily job duties, and help in our RFP process.

The Selection Committee has completed their work and is hereby recommending an award to the highest scoring proposer that they believe are most qualified to be awarded the contract for the services advertised under this RFP. **The firm is NCB Incorporated.**

The committee received eight (8) proposals. The final scores for each firm are displayed below, and relevant attachments are enclosed with this correspondence. The department chooses to move forward with this recommendation; it will appear in a near future Council agenda for contract award.

SCORES OF RESPONSIVE FIRMS

FIRMS	TOTAL SCORE
NCB Incorporated	97.5
BerryDunn	95.25
Bell Tower	93.25
Outsource Execs	77.5
Alagrants LLC	76.75
DCJ Global Management Solutions LLC	74.5



CITY OF
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NewAge Alliance Inc.	74.5
Alpha Omega Group Logistics LLC	60.25

Sincerely,


Talisa R Adams

Talisa R. Adams, CPPO
Procurement Manager/Chairperson

Attachments:

Chairperson and OpenGov Score Sheets

CHAIRPERSON EVALUATION COMMITTEE SCORE SHEET

Department of Finance Procurement Division										
2026-RFP-024 Grant Administration and Management Services			RESPONDERS							
	Description	Maximum Points	Alagrants, LLC / DBA Simple Grants	Alpha Omega Group Logistics, LLC	Bell Tower, LLC	Berry, Dunn, McNeil, & Parker LLC	DCJ Global Management Solutions, LLC	NCB Inc.	NewAge Alliance, Inc	Outsource Execs, LLC
EXECUTIVE SUMMARY / METHODOLOGY	Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following: A. Complete legal name of the Proponent and the name of the legal entities that comprise the Proponent. The Proponent must provide the	25	25	18.75	25	25	24.5	23.75	22	24
ORGANIZATIONAL STRUCTURE / KEY PERSONNEL AND RESUMES	The Proponent's Organizational Structure Section should introduce the proposed Proponent team by: A. Provide the Proponent's Management Organizational Chart B. Provide a description of how the organizational structure will facilitate	15	12.5	9	14.25	14.75	14	14.75	12	14
MANAGEMENT AND STAFFING PLAN	Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and Staffing should include, but is not limited to:	25	24.25	16.5	22.25	24.75	21	24.25	17.5	21.5
REFERENCES / EXPERIENCE AND PAST PERFORMANCE	Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully obtained grant administration and management projects from within the past three (3) years of similar size and scope, including, but not	25	10	10	20	20	5	20	20	10
COST	Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at https://procurement.opengov.com/portal/forestparkga/projects/128927 . The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal. Competitive pricing	10	5	6	4	3	10	5	3	8
Total Points Prior to Bonus Points		100	76.75	60.25	85.5	87.5	74.5	87.75	74.5	77.5

CHAIRPERSON EVALUATION COMMITTEE SCORE SHEET

	Description	Maximum Points	Alagrants, LLC / DBA Simple Grants	Alpha Omega Group Logistics, LLC	Bell Tower, LLC	Berry, Dunn, McNeil, & Parker LLC	DCJ Global Management Solutions, LLC	NCB Inc.	NewAge Alliance, Inc	Outsource Execs, LLC
BONUS POINTS FOR INTERVIEWS	Interview (10 pts.), if needed	10			7.75	7.75		9.75		
GRAND TOTAL POINTS		110			93.25	95.25		97.5		
<p>NOTES: The Committee has agreed to interview the top three highest scoring proposers: NCB Incorporated; Berry, Dunn, McNeil & Parker, LLC; and Bell Tower Consulting Group. After conducting virtual presentations/interviews with the three firms on 6/17/26, the committee concluded the scoring process and recommends award to the highest scoring proposer: NCB Inc.</p>			<p>References - received one response that was favorable but vague responses provided from City of Peachtree Corners. The other two references never responded after sending several emails and phone calls. Financials - required forms submitted but no financials were submitted been in business for 15 years. Received GA Secretary of State business certificate in 4/2026</p>	<p>References - received two responses that was favorable but not for grant services provided from City of Cleveland and Collier County. The other reference never responded after sending several emails and phone calls. Financials - required forms submitted but no financials were submitted been in business for 3 years. FL Secretary of State business certificate</p>	<p>References - received two responses - highly rated. The other reference never responded after sending several emails and phone calls. Financials - required forms submitted and provided 2 years financial reports (2023, 2024 & 2025) been in business for 16 years. FL Secretary of State business certificate LSBD - partnering with local GA vendor, who been in business for 5 years</p>	<p>References - received two responses - highly rated. The other reference never responded after sending several emails and phone calls. Financials - required forms submitted but no financials were submitted been in business for 52 years. Received GA Secretary of State business certificate since 2008</p>	<p>References - The references never responded after sending several emails and phone calls. Financials - required forms submitted but no financials were submitted been in business for 10 years.</p>	<p>References - received all three references - highly ranked. Only completed a few grants and no grant management services provided. Financials - required forms submitted but no financials were submitted been in business for 15 years. TX Secretary of State business certificate Received GA Secretary of State business certificate in 4/2026</p>	<p>References - received three response that was favorable but projects were not for grant services, except one. Financials - required forms submitted but no financials were submitted been in business for 5 years.</p>	<p>References - received one response - highly rated. The other two references stated they had not worked on any projects with the company. Financials - required forms submitted but no financials were submitted been in business for 7 years. FL business - will register as a foreign entity with the State of Georgia upon selection as a responsible bidder</p>
Approved:	<u>Talisa R Adams</u>	Date: 6/17/2026								
	Chairperson: Talisa R. Adams, CPPO									
	Procurement Manager									
	Department of Finance - Procurement									



City of Forest Park
Procurement

745 Forest Parkway, Forest Park, GA 30297

EVALUATION TABULATION
RFP No. 2026-RFP-024
Grant Administration and Management Services
RESPONSE DEADLINE: April 13, 2026 at 2:00 pm
Report Generated: Tuesday, June 23, 2026

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	Bell Tower Consulting Group	Berry, Dunn, McNeil & Parker, LLC	NCB Incorporated
Proposal Submittal Letter Form		Pass	Pass
Proponent's Technical Proposal	Pass		Pass
Illegal Immigration Reform and Enforcement Act	Pass		Pass
Contractor's Statement of Legal Status and Financial Capability	Pass	Pass	Pass
Acknowledgement of Insurance	Pass	Pass	Pass
Proponent's Contact Directory	Pass	Pass	Pass
List of Clients	Pass	Pass	Pass
Non-Collusion Affidavit	Pass	Pass	Pass
Certificate Regarding Debarment, Suspension and other Matters	Pass		Pass
State of Georgia Certificate of Existence	Pass	Pass	Pass
W-9	Pass	Pass	Pass

PHASE 2

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Executive Summary and Methodology	Points Based	25 (22.7% of Total)

Description:

Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following:

- A. Complete legal name of the Proponent and the name of the legal entities that comprise the Proponent. The Proponent must provide the domicile where each entity comprising it is organized, including entity name, brief history of the entity, contact name, address, phone number, and facsimile number, as well as the legal structure of the entity and a listing of major satellite offices.
- B. Describe the nature of the Proponent's business; include a description of experience, competencies, and overall organizational capabilities to include financial stability.
- C. Description of how the Proponent meets any Minimum Qualifications, Requirements and Methodology listed within the RFP.
- D. A declarative statement as to whether the Proponent or any member of the Proponent team has an open dispute with the City or is involved in any litigation associated with work in progress or completed in both the private and public sector during the past five (5) years.

Criteria	Scoring Method	Weight (Points)
Organizational Structure / Key Personnel and Resumes	Points Based	15 (13.6% of Total)

Description:

The Proponent's Organizational Structure Section should introduce the proposed Proponent team by:

- A. Provide the Proponent's Management Organizational Chart
- B. Provide a description of how the organizational structure will facilitate managing the requirements of this RFP and how an efficient flow of information will be realized from the organizational structure.
- C. Provide resumes for the Key Personnel the Proponent intends to assign to this project. Resumes should be organized as follows:
 1. Name, Title, and Role
 2. Professional Background
 3. Current and Past Relevant Employment

EVALUATION TABULATION
RFP No. 2026-RFP-024
Grant Administration and Management Services

- 4. Education
- 5. Certifications

Criteria	Scoring Method	Weight (Points)
Management and Staffing Plan	Points Based	25 (22.7% of Total)

Description:

Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and Staffing should include, but is not limited to:

- A. Estimated Staffing needed.
- B. Description of Proponent's process, procedures and methodology for monitoring the required outcomes and services set forth within this RFP and its Scope of Work.
- C. Provide at a minimum two (2) samples of successful grant proposals.
- D. Description of Proponent's reporting process and capabilities and provide sample reports for this project, i.e., performance measures, quality of work, and deliverables.
- E. Provide a list of resources used to accomplish the delivery of Grant Administration and Management Services.

Criteria	Scoring Method	Weight (Points)
References: Experience with Projects of Similar Size and Scope	Points Based	25 (22.7% of Total)

Description:

Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully obtained grant administration and management projects from within the past three (3) years of similar size and scope, including, but not limited to:

- A. Grantor / Funding Agency Name
- B. Grant Type / Purpose (federal, state, foundation)
- C. Amount Requested

- D. Amount Received (Submitted, Awarded, Pending)
- E. Project Completion Date (Timeframe)
- F. Reference Contact Name
- G. Reference Contact Phone Number
- H. Reference Contact Email address

Criteria	Scoring Method	Weight (Points)
Cost Proposal	Points Based	10 (9.1% of Total)

Description:

DO NOT INCLUDE COST IN TECHNICAL PROPOSAL.

Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at <https://procurement.opengov.com/portal/forestparkga/projects/128927>. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal. Competitive pricing for grant writing services (hourly rate, flat fee per grant, or project-based fee as applicable).

Criteria	Scoring Method	Weight (Points)
Interview / Presentation	Points Based	10 (9.1% of Total)

Description:

Any Proponent who submits a proposal may be required to make an oral presentation of its capability to perform as described in its proposal to the City. The Key Personnel, or some group thereof, as identified in the Proponent's proposal must be active participants in the oral presentation. The Proponent's presentation should focus on an understanding of the capabilities of the proposed solution. The City will notify responsive proponents of the date, time and location for the presentation, and will supply an agenda or topics for discussion. Such a presentation will be at the Proponent's expense.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Total Score (Max Score 110)
NCB Incorporated	100	98	95	97	97.5
Berry, Dunn, McNeil & Parker, LLC	96	96	95	94	95.25
Bell Tower Consulting Group	91	95	92	95	93.25
Outsource Execs LLC Excluded	73	74	83	80	77.5
Alagrants LLC Excluded	75	80	80	72	76.75
DCJ Global Management Solutions, LLC Excluded	75	73	75	75	74.5
NewAge Alliance Inc Excluded	63	79	68	88	74.5
Alpha Omega Group Logistics LLC Excluded	46	54	64	77	60.25

VENDOR SCORES BY EVALUATION CRITERIA

EVALUATION TABULATION

RFP No. 2026-RFP-024

Grant Administration and Management Services

Vendor	Executive Summary and Methodology Points Based 25 Points (22.7%)	Organizational Structure / Key Personnel and Resumes Points Based 15 Points (13.6%)	Management and Staffing Plan Points Based 25 Points (22.7%)	References: Experience with Projects of Similar Size and Scope Points Based 25 Points (22.7%)	Cost Proposal Points Based 10 Points (9.1%)	Interview / Presentation Points Based 10 Points (9.1%)	Total Score (Max Score 110)
NCB Incorporated	23.8	14.8	24.3	20	5	9.8	97.5
Berry, Dunn, McNeil & Parker, LLC	25	14.8	24.8	20	3	7.8	95.25
Bell Tower Consulting Group	25	14.3	22.3	20	4	7.8	93.25
Outsource Execs LLC Excluded	24	14	21.5	10	8	0	77.5
Alagrants LLC Excluded	25	12.5	24.3	10	5	0	76.75
DCJ Global Management Solutions, LLC Excluded	24.5	14	21	5	10	0	74.5
NewAge Alliance Inc Excluded	22	12	17.5	20	3	0	74.5
Alpha Omega Group Logistics LLC Excluded	18.8	9	16.5	10	6	0	60.25

INDIVIDUAL PROPOSAL SCORES

EVALUATION TABULATION

Request For Proposal - Grant Administration and Management Services

Page 6

Bell Tower Consulting Group

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 25

Evaluator 3: 25

Florida-based

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15

Evaluator 2: 13

minimal staffing structure

Evaluator 3: 15

Company dashboard may be helpful

Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 20

Evaluator 2: 25

Evaluator 3: 20

No proposal samples provided

Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20

Two responses highly rated and both were related to grant services.

Evaluator 2: 20

2 out of 3 responses received. highly rated. Grant related references.

Evaluator 3: 20

Highly rated responses

Evaluator 4: 20

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 4

Evaluator 2: 4

Evaluator 3: 4

Evaluator 4: 4

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 7

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8

Berry, Dunn, McNeil & Parker, LLC

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25
Evaluator 2: 25
Evaluator 3: 25
Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15
Evaluator 2: 15
Evaluator 3: 15
Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 25
Evaluator 2: 25
Evaluator 3: 25
Evaluator 4: 24

well organized and informative. Clear display of needs.

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20
Evaluator 2: 20
Evaluator 3: 20

Received two responses that were highly rated and grant related.

received 2 out of 3 highly rated responses.

Received 2 of 3 responses.

Evaluator 4: 20

Two responses, highly rated.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 3

Evaluator 2: 3

Evaluator 3: 3

Evaluator 4: 3

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 8

Evaluator 2: 8

Evaluator 3: 7

Evaluator 4: 8

NCB Incorporated

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 25

Evaluator 3: 20

Didn't see requisite declarative dispute statement included within the proposal.

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15

Evaluator 2: 15

Evaluator 3: 15

Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 23

Evaluator 3: 25

Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20

All three responded, all highly ranked. Provided grant writing services, but not grant management services.

Evaluator 2: 20

all 3 references responded, highly rated. only completed a few grants, but did not provide grant management.

Evaluator 3: 20

Highly ranked responses; no real grant management references.

Evaluator 4: 20

Deliver grant writing services, not grant management.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 5

Evaluator 2: 5

Evaluator 3: 5

Evaluator 4: 5

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 10

Evaluator 2: 10

Evaluator 3: 10

Great presentation; anticipated questions; abundant research

Evaluator 4: 9

**Alagrants LLC
(Excluded)**

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Very detailed throughout.

Evaluator 2: 25

Evaluator 3: 25

Alabama-based

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 10

Resumes could have been answered more completely.

Evaluator 2: 15

Evaluator 3: 15

Evaluator 4: 10

Used the vendor before, did not complete requirements for grant administration.

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Their grant examples were very good.

Evaluator 2: 25

They provided more than two project examples

Evaluator 3: 25

Evaluator 4: 22

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10

Evaluator 2: 10

Not all references were responsive. 1 responded with vague response.

Evaluator 3: 10

Vague response; only 1 reference received

Evaluator 4: 10

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 5

Evaluator 2: 5

Evaluator 3: 5

Evaluator 4: 5

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0

Evaluator 2: 0

Evaluator 3: 0

Evaluator 4: 0

**Alpha Omega Group Logistics LLC
(Excluded)**

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Not very detailed when answered B or C.

Evaluator 2: 10

missing a lot of information

Evaluator 3: 25

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 5

No org chart, little to no description on organizational structure, did not provide resumes but they did provide some information on personnel.

Evaluator 2: 10
Positions listed but no organization chart present

Evaluator 3: 8
No real resumes; no org chart

Evaluator 4: 13
Not a lot of detail, especially on the Grants dashboard

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 10
This section lacked a lot of detail.

Evaluator 2: 18
very minimal information provided.

Evaluator 3: 15
No samples of successful grant proposals.

Evaluator 4: 23

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10
Two responses received and those were not grant service related.

Evaluator 2: 10
2 out of three references responded but not related to grants.

Evaluator 3: 10
Only 2 responses received out of 3; responses were not grant-services related

Evaluator 4: 10

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 6

Evaluator 2: 6

Evaluator 3: 6

Evaluator 4: 6

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0

Evaluator 2: 0

Evaluator 3: 0

Evaluator 4: 0

**DCJ Global Management Solutions, LLC
(Excluded)**

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 23

Evaluator 3: 25

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Single person company. Evaluator 1: 15

Only one person. Evaluator 2: 14

Only had One person, the owner. Evaluator 3: 15
Evaluator 4: 12

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Would have liked to see examples of writing and overall plan easy to explain being one person. Evaluator 1: 20

no samples Evaluator 2: 21

No samples of grant proposals submitted. Evaluator 3: 20

Evaluator 4: 23

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

References never responded after multiple attempts. Evaluator 1: 5

provided references but received no responses. Evaluator 2: 5

No reference responses despite multiple attempts to request references. Evaluator 3: 5

Evaluator 4: 5

No responses.

Cost Proposal Points Based 10 Points (9.1%)	
Lowest cost proposal	Evaluator 1: 10
	Evaluator 2: 10
	Evaluator 3: 10
	Evaluator 4: 10

Interview / Presentation Points Based 10 Points (9.1%)	
	Evaluator 1: 0
	Evaluator 2: 0
	Evaluator 3: 0
	Evaluator 4: 0

NewAge Alliance Inc
(Excluded)

Executive Summary and Methodology Points Based 25 Points (22.7%)	
Described understanding in C., but did not explain how they would meet it.	Evaluator 1: 20
missing information	Evaluator 2: 23
	Evaluator 3: 20

Didn't see requisite declarative dispute statement

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 10

They did not really explain B.

Evaluator 2: 13

More detail and defined structure needed.

Evaluator 3: 10

No org chart

Evaluator 4: 15

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 10

This section was not very detailed and did not truly describe how they would meet this section.

Evaluator 2: 20

missing information, inconsistent.

Evaluator 3: 15

No samples proposals; no resources list.

Evaluator 4: 25

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20

All three responses were favorable but only one was grant related.

Evaluator 2: 20

references were not services provided to what is needed, but got good ratings.

Evaluator 3: 20

References inconsistent with proposal request

Evaluator 4: 20

Received responses, but not a lot of services in grant management.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 3

Evaluator 2: 3

Evaluator 3: 3

Evaluator 4: 3

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0

Evaluator 2: 0

Evaluator 3: 0

Evaluator 4: 0

**Outsource Execs LLC
(Excluded)**

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 21

Evaluator 3: 25
Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15
Evaluator 2: 13
Evaluator 3: 15
Evaluator 4: 13

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 15
Evaluator 2: 22
Evaluator 3: 25
Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10
One referenced received, highly rated. The other two did not respond. Organized grants.
Evaluator 2: 10
1 reference received.
Evaluator 3: 10
Evaluator 4: 10

Did not provide a lot of Grant Management

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 8
Evaluator 2: 8
Evaluator 3: 8
Evaluator 4: 8

Interview / Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0
Evaluator 2: 0
Evaluator 3: 0
Evaluator 4: 0

PHASE 1

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Executive Summary and Methodology	Points Based	25 (25% of Total)

Description:

Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following:

- A. Complete legal name of the Proponent and the name of the legal entities that comprise the Proponent. The Proponent must provide the domicile where each entity comprising it is organized, including entity name, brief history of the entity, contact name, address, phone number, and facsimile number, as well as the legal structure of the entity and a listing of major satellite offices.
- B. Describe the nature of the Proponent's business; include a description of experience, competencies, and overall organizational capabilities to include financial stability.
- C. Description of how the Proponent meets any Minimum Qualifications, Requirements and Methodology listed within the RFP.

EVALUATION TABULATION

RFP No. 2026-RFP-024

Grant Administration and Management Services

D. A declarative statement as to whether the Proponent or any member of the Proponent team has an open dispute with the City or is involved in any litigation associated with work in progress or completed in both the private and public sector during the past five (5) years.

Criteria	Scoring Method	Weight (Points)
Organizational Structure / Key Personnel and Resumes	Points Based	15 (15% of Total)

Description:

The Proponent’s Organizational Structure Section should introduce the proposed Proponent team by:

A. Provide the Proponent’s Management Organizational Chart

B. Provide a description of how the organizational structure will facilitate managing the requirements of this RFP and how an efficient flow of information will be realized from the organizational structure.

C. Provide resumes for the Key Personnel the Proponent intends to assign to this project. Resumes should be organized as follows:

1. Name, Title, and Role
2. Professional Background
3. Current and Past Relevant Employment
4. Education
5. Certifications

Criteria	Scoring Method	Weight (Points)
Management and Staffing Plan	Points Based	25 (25% of Total)

Description:

Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and Staffing should include, but is not limited to:

A. Estimated Staffing needed.

B. Description of Proponent's process, procedures and methodology for monitoring the required outcomes and services set forth within this RFP and its Scope of Work.

C. Provide at a minimum two (2) samples of successful grant proposals.

EVALUATION TABULATION

Request For Proposal - Grant Administration and Management Services

EVALUATION TABULATION

RFP No. 2026-RFP-024

Grant Administration and Management Services

D. Description of Proponent's reporting process and capabilities and provide sample reports for this project, i.e., performance measures, quality of work, and deliverables.

E. Provide a list of resources used to accomplish the delivery of Grant Administration and Management Services.

Criteria	Scoring Method	Weight (Points)
References: Experience with Projects of Similar Size and Scope	Points Based	25 (25% of Total)

Description:

Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully obtained grant administration and management projects from within the past three (3) years of similar size and scope, including, but not limited to:

- A. Grantor / Funding Agency Name
- B. Grant Type / Purpose (federal, state, foundation)
- C. Amount Requested
- D. Amount Received (Submitted, Awarded, Pending)
- E. Project Completion Date (Timeframe)
- F. Reference Contact Name
- G. Reference Contact Phone Number
- H. Reference Contact Email address

Criteria	Scoring Method	Weight (Points)
Cost Proposal	Points Based	10 (10% of Total)

Description:

EVALUATION TABULATION

Request For Proposal - Grant Administration and Management Services

Page 24

DO NOT INCLUDE COST IN TECHNICAL PROPOSAL.

Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at <https://procurement.opengov.com/portal/forestparkga/projects/128927>. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal. Competitive pricing for grant writing services (hourly rate, flat fee per grant, or project-based fee as applicable).

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Total Score (Max Score 100)
NCB Incorporated	90	88	85	88	87.75
Berry, Dunn, McNeil & Parker, LLC	88	88	88	86	87.5
Bell Tower Consulting Group	84	87	84	87	85.5
Outsource Execs LLC	73	74	83	80	77.5
Alagrants LLC	75	80	80	72	76.75
DCJ Global Management Solutions, LLC	75	73	75	75	74.5
NewAge Alliance Inc	63	79	68	88	74.5
Alpha Omega Group Logistics LLC	46	54	64	77	60.25

VENDOR SCORES BY EVALUATION CRITERIA

EVALUATION TABULATION

RFP No. 2026-RFP-024

Grant Administration and Management Services

Vendor	Executive Summary and Methodology Points Based 25 Points (25%)	Organizational Structure / Key Personnel and Resumes Points Based 15 Points (15%)	Management and Staffing Plan Points Based 25 Points (25%)	References: Experience with Projects of Similar Size and Scope Points Based 25 Points (25%)	Cost Proposal Points Based 10 Points (10%)	Total Score (Max Score 100)
NCB Incorporated	23.8	14.8	24.3	20	5	87.75
Berry, Dunn, McNeil & Parker, LLC	25	14.8	24.8	20	3	87.5
Bell Tower Consulting Group	25	14.3	22.3	20	4	85.5
Outsource Execs LLC	24	14	21.5	10	8	77.5
Alagrants LLC	25	12.5	24.3	10	5	76.75
DCJ Global Management Solutions, LLC	24.5	14	21	5	10	74.5
NewAge Alliance Inc	22	12	17.5	20	3	74.5
Alpha Omega Group Logistics LLC	18.8	9	16.5	10	6	60.25

INDIVIDUAL PROPOSAL SCORES

Alagrants LLC	
Executive Summary and Methodology Points Based 25 Points (22.7%)	
Evaluator 1: 25	
Very detailed throughout.	
Evaluator 2: 25	

Alabama-based
Evaluator 3: 25

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Resumes could have been answered more completely.
Evaluator 1: 10

Evaluator 2: 15

Evaluator 3: 15

Used the vendor before, did not complete requirements for grant administration.
Evaluator 4: 10

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Their grant examples were very good.
Evaluator 1: 25

They provided more than two project examples
Evaluator 2: 25

Evaluator 3: 25

Evaluator 4: 22

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10

Evaluator 2: 10

Not all references were responsive. 1 responded with vague response.

Evaluator 3: 10

Vague response; only 1 reference received

Evaluator 4: 10
Cost Proposal Points Based 10 Points (9.1%)
Evaluator 1: 5
Evaluator 2: 5
Evaluator 3: 5
Evaluator 4: 5

Alpha Omega Group Logistics LLC
Executive Summary and Methodology Points Based 25 Points (22.7%)
Evaluator 1: 15
Not very detailed when answered B or C.
Evaluator 2: 10
missing a lot of information
Evaluator 3: 25
Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes Points Based 15 Points (13.6%)
Evaluator 1: 5
No org chart, little to no description on organizational structure, did not provide resumes but they did provide some information on personnel.
Evaluator 2: 10

Positions listed but no organization chart present

Evaluator 3: 8

No real resumes; no org chart

Evaluator 4: 13

Not a lot of detail, especially on the Grants dashboard

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 10

This section lacked a lot of detail.

Evaluator 2: 18

very minimal information provided.

Evaluator 3: 15

No samples of successful grant proposals.

Evaluator 4: 23

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10

Two responses received and those were not grant service related.

Evaluator 2: 10

2 out of three references responded but not related to grants.

Evaluator 3: 10

Only 2 responses received out of 3; responses were not grant-services related

Evaluator 4: 10

Cost Proposal | Points Based | 10 Points (9.1%)

	Evaluator 1: 6
	Evaluator 2: 6
	Evaluator 3: 6
	Evaluator 4: 6

Bell Tower Consulting Group

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

	Evaluator 1: 25
	Evaluator 2: 25
	Evaluator 3: 25
Florida-based	
	Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

	Evaluator 1: 15
	Evaluator 2: 13
minimal staffing structure	
	Evaluator 3: 15
Company dashboard may be helpful	
	Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

	Evaluator 1: 20
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	Evaluator 2: 25
	Evaluator 3: 20
No proposal samples provided	
	Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

	Evaluator 1: 20
Two responses highly rated and both were related to grant services.	
	Evaluator 2: 20
2 out of 3 responses received. highly rated. Grant related references.	
	Evaluator 3: 20
Highly rated responses	
	Evaluator 4: 20

Cost Proposal | Points Based | 10 Points (9.1%)

	Evaluator 1: 4
	Evaluator 2: 4
	Evaluator 3: 4
	Evaluator 4: 4

Berry, Dunn, McNeil & Parker, LLC

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

	Evaluator 1: 25
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	Evaluator 2: 25
	Evaluator 3: 25
	Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

	Evaluator 1: 15
	Evaluator 2: 15
	Evaluator 3: 15
	Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

	Evaluator 1: 25
well organized and informative. Clear display of needs.	Evaluator 2: 25
	Evaluator 3: 25
	Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Received two responses that were highly rated and grant related.	Evaluator 1: 20
received 2 out of 3 highly rated responses.	Evaluator 2: 20
Received 2 of 3 responses.	Evaluator 3: 20

Evaluator 4: 20

Two responses, highly rated.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 3

Evaluator 2: 3

Evaluator 3: 3

Evaluator 4: 3

DCJ Global Management Solutions, LLC

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 23

Evaluator 3: 25

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15

Single person company.

Evaluator 2: 14

Only one person.

Evaluator 3: 15

Evaluator 4: 12

Only had One person, the owner.

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 20

Would have liked to see examples of writing and overall plan easy to explain being one person.

Evaluator 2: 21

no samples

Evaluator 3: 20

No samples of grant proposals submitted.

Evaluator 4: 23

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 5

References never responded after multiple attempts.

Evaluator 2: 5

provided references but received no responses.

Evaluator 3: 5

No reference responses despite multiple attempts to request references.

Evaluator 4: 5

No responses.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 10

Lowest cost proposal

Evaluator 2: 10

Evaluator 3: 10

Evaluator 4: 10

NCB Incorporated

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 25

Evaluator 3: 20

Didn't see requisite declarative dispute statement included within the proposal.

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15

Evaluator 2: 15

Evaluator 3: 15

Evaluator 4: 14

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 23

Evaluator 3: 25

Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20

All three responded, all highly ranked. Provided grant writing services, but not grant management services.

Evaluator 2: 20

all 3 references responded, highly rated. only completed a few grants, but did not provide grant management.

Evaluator 3: 20

Highly ranked responses; no real grant management references.

Evaluator 4: 20

Deliver grant writing services, not grant management.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 5

Evaluator 2: 5

Evaluator 3: 5

Evaluator 4: 5

NewAge Alliance Inc

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 20

Described understanding in C., but did not explain how they would meet it.

Evaluator 2: 23

missing information

Evaluator 3: 20

Didn't see requisite declarative dispute statement

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 10

They did not really explain B.

Evaluator 2: 13

More detail and defined structure needed.

Evaluator 3: 10

No org chart

Evaluator 4: 15

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 10

This section was not very detailed and did not truly describe how they would meet this section.

Evaluator 2: 20

missing information, inconsistent.

Evaluator 3: 15

No samples proposals; no resources list.

Evaluator 4: 25

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 20

All three responses were favorable but only one was grant related.

Evaluator 2: 20

references were not services provided to what is needed, but got good ratings.

Evaluator 3: 20

References inconsistent with proposal request

Evaluator 4: 20

Received responses, but not a lot of services in grant management.

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 3

Evaluator 2: 3

Evaluator 3: 3

Evaluator 4: 3

Outsource Execs LLC

Executive Summary and Methodology | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Evaluator 2: 21

Evaluator 3: 25

Evaluator 4: 25

Organizational Structure / Key Personnel and Resumes | Points Based | 15 Points (13.6%)

Evaluator 1: 15

Evaluator 2: 13

Evaluator 3: 15

Evaluator 4: 13

Management and Staffing Plan | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Evaluator 2: 22

Evaluator 3: 25

Evaluator 4: 24

References: Experience with Projects of Similar Size and Scope | Points Based | 25 Points (22.7%)

Evaluator 1: 10

One referenced received, highly rated. The other two did not respond. Organized grants.

Evaluator 2: 10

1 reference received.

Evaluator 3: 10

Evaluator 4: 10

Did not provide a lot of Grant Management

Cost Proposal | Points Based | 10 Points (9.1%)

Evaluator 1: 8

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8



**City of Forest Park City Council
Agenda Item Summary
July 6, 2026**

**Agenda Item #
V4**

CITY OF
FORESTPARK

Requested By Tarik Maxwell, Recreation and Leisure Director	Sponsor(s) Talisa Adams, Procurement Manager
Department Recreation and Leisure	

Requested Action
Purchase

Requirement for Board Action

Summary & Background

The City of Forest Park sought proposals from qualified firms to provide professional audio production services for outdoor events at Starr Park. The selected firm will support city-sponsored concerts, festivals, community engagements, and other special events by providing professional audio equipment, generators, technical personnel set-up, operations, monitoring, and teardown services necessary to ensure high quality event sound production for outdoor events.

The contract is structured as an as-needed, indefinite quantity services contract, with no guarantee of a minimum amount of work. The initial contract term is for one (1) year with the option to renew it for up to two (2) additional one-year renewal terms, subject to mutual agreement. Services will be authorized through approved purchase orders or written event requests.

Request for Proposal #2026-RFP-027 was publicly issued and five (5) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer: Onyx Media Services, inc. 300 Long Creek Drive, Covington, GA. 30016

Estimated Amount: \$91,000.00 – General Fund – Special Events

Fiscal Impact
\$91,000.00 – General Fund – Special Events

Exhibits Attached
Agenda Cover Page for 2026-RFP-027 Audio Production Services, Chairperson Report and Evaluation Committee Award Recommendation, 2026-RFP-027 Committee Evaluation Tabulation

Staff Recommendation
Approval to enter into a contract with Onyx Media Services, Inc. for Audio Production Services



City Council Agenda Item

Title of Agenda Item: Council Discussion and Approval to enter into a contract with Onyx Media Services, Inc. for Audio Production Services: Recreation and Leisure Department

Submitted By: Procurement

Date Submitted: 6-25-2026

Work Session Date: 7-06-2026

Council Meeting Date: 7-06-2026

Background/History:

The City of Forest Park sought proposals from qualified firms to provide professional audio production services for outdoor events at Starr Park. The selected firm will support city-sponsored concerts, festivals, community engagements, and other special events by providing professional audio equipment, generators, technical personnel set-up, operations, monitoring, and teardown services necessary to ensure high quality event sound production for outdoor events.

The contract is structured as an as-needed, indefinite quantity services contract, with no guarantee of a minimum amount of work. The initial contract term is for one (1) year with the option to renew it for up to two (2) additional one-year renewal terms, subject to mutual agreement. Services will be authorized through approved purchase orders or written event requests.

Request for Proposal #2026-RFP-027 was publicly issued and five (5) proposals were received. After the evaluation of technical and cost proposals based on the criteria outlined in the solicitation, the Evaluation Committee recommends award to the highest scoring proposer:

Onyx Media Services, inc. 300 Long Creek Drive, Covington, GA. 30016

Estimated Amount: \$91,000.00 – General Fund – Special Events

Action Requested from Council: Approval to enter into a contract with Onyx Media Services, Inc. for Audio Production Services

Cost: \$ \$91,000.00

Budgeted for: X Yes No

Financial Impact: General Fund – City Events



CITY OF
FORESTPARK

MEMORANDUM

TO: Latosha Clemons, Interim City Manager
Executive Office

FROM: Talisa R. Adams, CPPO, Procurement Manager
Department of Finance – Procurement

CC: John Wiggins, Director of Finance
Committee Members: Tarik Maxwell, Andre Henry, Rodney Virgil,
Kwame Amuleru-Marshall, Charise Clay, Yazmin Huerta (Note-taker)

SUBJECT: Committee Recommendation for 2026-RFP-027 Audio
Production Services

DATE: June 30, 2026

Procurement would like to thank each committee member for serving on this committee. Your time, effort, analysis, and participation have led us to a logical recommendation. Again, thank you for your willingness to serve the City beyond your daily job duties, and help in our RFP process.

The Selection Committee has completed their work and is hereby recommending an award to the highest scoring proposer that they believe are most qualified to be awarded the contract for the services advertised under this RFP. **The firm is Onyx Media Services, Inc.**

The committee received four (4) proposals. The final scores for each firm are displayed below, and relevant attachments are enclosed with this correspondence. The department chooses to move forward with this recommendation; it will appear in a near future Council agenda for contract award.

SCORES OF RESPONSIVE FIRMS

FIRMS	TOTAL SCORE	LSBD PARTICIPATION/Good Faith Efforts (GFEs)
1. Onyx Media Services, Inc.	99.4	Yes
2. KLMedia LLC	97.6	Yes
3. Video Perfection	78.8	Yes
4. Digital World Live	71.8	No

Following presentations and interviews with the two highest-ranked firms on June 23, 2026, the Evaluation Committee finalized its scoring. Based on the final results, a Best and Final Offer (BAFO) was requested from the highest-ranked proposer to ensure the City received the best overall value and most cost-effective solution.




Sincerely,

Talisa R Adams

Talisa R. Adams, CPPO
Procurement Manager/Chairperson

Attachments:
Chairperson and OpenGov Score Sheets

CHAIRPERSON EVALUATION COMMITTEE SCORE SHEET

<p>Department of Finance Procurement Division</p>							
<p>2026-RFP-027 Audio Production Services for Outdoor Events at Starr Park</p>			<p>RESPONDERS</p>				
	<p>Description</p>	<p>Maximum Points</p>	<p>AYS Audio Visual Presentations, LLC</p>	<p>Digital World Live</p>	<p>KLMedia LLC</p>	<p>Onyx Media Services Inc</p>	<p>Video Perfection Inc</p>
<p>EXECUTIVE SUMMARY / METHODOLOGY</p>	<p>Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following: A. Complete legal name of the Proponent and the name of the legal entities that comprise the</p>	<p>20</p>		<p>17.2</p>	<p>18.4</p>	<p>19.4</p>	<p>16.6</p>
<p>MANAGEMENT PLAN AND QUALITY CONTROL PLAN</p>	<p>Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and</p>	<p>20</p>		<p>16</p>	<p>17.8</p>	<p>19.4</p>	<p>15.2</p>
<p>ORGANIZATIONAL STRUCTURE / KEY PERSONNEL AND RESUMES</p>	<p>The Proponent's Organizational Structure Section should introduce the proposed Proponent team by: Provide the Proponent's Management Organizational Chart Provide a description of how the organizational structure will facilitate</p>	<p>20</p>		<p>15.4</p>	<p>16.4</p>	<p>19.6</p>	<p>17</p>
<p>REFERENCES / EXPERIENCE AND PAST PERFORMANCE</p>	<p>Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully projects from within the past three (3) years of similar size and scope, including, but not limited to: Agency Name</p>	<p>25</p>		<p>15</p>	<p>25</p>	<p>20</p>	<p>15</p>

CHAIRPERSON EVALUATION COMMITTEE SCORE SHEET

	Description	Maximum Points	AYS Audio Visual Presentations, LLC	Digital World Live	KLMedia LLC	Onyx Media Services Inc	Video Perfection Inc
LOCAL SMALL BUSINESS DIVERISTY PROGRAM	Proponent must provide complete the LSBD forms and an executive level plan (3 pages maximum) for achieving, at a minimum, the City LSBD participation goals including the description of their plan for performing good faith outreach efforts. This program should include Local Labor/Employees and local	5		0	5	5	5
COST	Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at https://procurement.opengov.com/portal/forestparkga/projects/128927 . The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal.	10		8	8	7	10
Total Points Prior to Bonus Points		100		71.6	90.6	90.4	78.8
BONUS POINTS FOR INTERVIEWS	Interview (10 pts.), if needed	10			7	9	
GRAND TOTAL POINTS		110			97.6	99.4	

CHAIRPERSON EVALUATION COMMITTEE SCORE SHEET

	Description	Maximum Points	AYS Audio Visual Presentations, LLC	Digital World Live	KLMedia LLC	Onyx Media Services Inc	Video Perfection Inc
<p>NOTES: The Committee has agreed to interview the top two highest scoring proposers: Onyx Media Services, Inc. and KLMedia After conducting presentations/interviews with the two firms on 6/23/26, the committee concluded the scoring process and recommends award to the highest scoring proposer: Onyx Media Services</p>			<p>Disqualified - Included cost in the technical proposal on page 22. Firm was notified on 5/12/26 via OpenGov.</p>	<p>References - received two 10s and no response received from 3rd reference after sending several emails and phone calls. Financials - required forms submitted but no financials were submitted been in business for 10 years. GA Secretary of State business certificate since January 2021</p>	<p>References - received three 10s from churches two were for outdoor events but one was for indoor events only. LSBD - provided GFES and provided possible partnership. Financials - required forms submitted but no financials were submitted been in business for 25 years. GA Secretary of State business certificate since July 2020</p>	<p>References - received two 10s and no response received from 3rd reference after sending several emails and phone calls. LSBD - GA Certified MBE/DBE/SBA firm. Financials - required forms submitted and provided 2 years financial reports (2024 & 2025) been in business for 30 years. GA Secretary of State business certificate since September 2006</p>	<p>References - received two 10s and no response received from 3rd reference after sending several emails and phone calls. LSBD - provided GFES and provided partnership with local vendor: Salt & Pepper (Lithonia). Financials - required forms submitted but no financials were submitted been in business for 12 years. GA Secretary of State business certificate since March 2015</p>
<p>Approved: <u>Talisa R Adams</u></p>		<p>Date: 6/23/2026</p>					
<p>Chairperson: Talisa R. Adams, CPPO</p>							
<p>Procurement Manager</p>							
<p>Department of Finance - Procurement</p>							



City of Forest Park
Procurement

745 Forest Parkway, Forest Park, GA 30297

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

RESPONSE DEADLINE: May 12, 2026 at 2:00 pm

Report Generated: Tuesday, June 30, 2026

VENDOR QUESTIONNAIRE PASS/FAIL

Question Title	KLMedia LLC	Onyx Media Services, Inc.
Proposal Submittal Letter Form		Pass
Proponent's Technical Proposal		Pass
Illegal Immigration Reform and Enforcement Act		Pass
Contractor's Statement of Legal Status and Financial Capability		Pass
Acknowledgement of Insurance and Bonding Requirements		Pass
Proponent's Contact Directory		Pass
List of Clients		Pass
Non-Collusion Affidavit		Pass
Certificate Regarding Debarment, Suspension and other Matters		Pass
Local, Small Business, Diversity Program (Forms 1-4)		Pass
State of Georgia Certificate of Existence		Pass
W-9		Pass

PHASE 2

EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Executive Summary / Methodology	Points Based	20 (18.2% of Total)

Description:

Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following:

- A. Complete legal name of the Proponent and the name of the legal entities that comprise the Proponent. The Proponent must provide the domicile where each entity comprising it is organized, including entity name, brief history of the entity, contact name, address, phone number, and facsimile number, as well as the legal structure of the entity and a listing of major satellite offices.
- B. Describe the nature of the Proponent's business; include a description of experience, competencies, and overall organizational capabilities to include financial stability.
- C. Description of how the Proponent meets any Minimum Qualifications, Requirements and Methodology listed within the RFP.
- D. A declarative statement as to whether the Proponent or any member of the Proponent team has an open dispute with the City or is involved in any litigation associated with work in progress or completed in both the private and public sector during the past five (5) years.

Criteria	Scoring Method	Weight (Points)
Management Plan / Quality Control Plan	Points Based	20 (18.2% of Total)

Description:

Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and Staffing should include, but is not limited to:

- A. Estimated Staffing needed.
- B. Description of Proponent's process, procedures and methodology for monitoring the required outcomes and services set forth within this RFP and its Scope of Work.
- C. Provide an executive level plan describing the management process the Proponent will implement to ensure all work and services performed are of the highest quality.

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

D. Description of Proponent's reporting process and capabilities and provide sample reports for this project, i.e., performance measures, quality of work, and deliverables.

Criteria	Scoring Method	Weight (Points)
Organizational Structure / Key Personnel and Resumes	Points Based	20 (18.2% of Total)

Description:

The Proponent's Organizational Structure Section should introduce the proposed Proponent team by:

- A. Provide the Proponent's Management Organizational Chart
- B. Provide a description of how the organizational structure will facilitate managing the requirements of this RFP and how an efficient flow of information will be realized from the organizational structure.
- C. Provide resumes for the Key Personnel the Proponent intends to assign to this project, including, but limited to: Principal in Charge, Project Manager, and Quality Assurance Supervisor.
Resumes should be organized as follows:
 - 1. Name and Title
 - 2. Professional Background
 - 3. Current and Past Relevant Employment
 - 4. Education
 - 5. Certifications
 - 6. List of two (2) relevant projects including:
 - a. Client Name and Reference Contact Information
 - b. Project Description

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

c. Role of the Individual

Criteria	Scoring Method	Weight (Points)
References: Experience and Past Performance	Points Based	25 (22.7% of Total)

Description:

Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully projects from within the past three (3) years of similar size and scope, including, but not limited to:

- A. Agency Name
- B. Event Type / Size
- C. Project Completion Date (Timeframe)
- D. Reference Contact Name
- E. Reference Contact Phone Number
- F. Reference Contact Email address

Criteria	Scoring Method	Weight (Points)
Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees	Points Based	5 (4.5% of Total)

Description:

Proponent must provide complete the LSBDD forms and an executive level plan (3 pages maximum) for achieving, at a minimum, the City LSBDD participation goals including the description of their plan for performing good faith outreach efforts. This program should include Local Labor/Employees and local businesses.

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Criteria	Scoring Method	Weight (Points)
Cost	Points Based	10 (9.1% of Total)

Description:

DO NOT INCLUDE COST IN TECHNICAL PROPOSAL.

Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at <https://procurement.opengov.com/portal/forestparkga/projects/128927>. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal.

Criteria	Scoring Method	Weight (Points)
Interview /Presentation	Points Based	10 (9.1% of Total)

Description:

Any Proponent who submits a proposal may be required to make an oral presentation of its capability to perform as described in its proposal to the City. The Key Personnel, or some group thereof, as identified in the Proponent's proposal must be active participants in the oral presentation.

The Proponent's presentation should focus on an understanding of the capabilities of the proposed solution. The City will notify responsive proponents of the date, time and location for the presentation, and will supply an agenda or topics for discussion.

Such a presentation will be at the Proponent's expense.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Score (Max Score 110)
Onyx Media Services, Inc.	100	100	101	102	94	99.4

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Score (Max Score 110)
KLMedia LLC	93	100	96	102	97	97.6
Video Perfection Inc Excluded	68	81	85	82	78	78.8
DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP Excluded	59	79	81	79	60	71.6

VENDOR SCORES BY EVALUATION CRITERIA

Vendor	Executive Summary / Methodology Points Based 20 Points (18.2%)	Management Plan / Quality Control Plan Points Based 20 Points (18.2%)	Organizational Structure / Key Personnel and Resumes Points Based 20 Points (18.2%)	References: Experience and Past Performance Points Based 25 Points (22.7%)	Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees Points Based 5 Points (4.5%)	Cost Points Based 10 Points (9.1%)	Interview /Presentation Points Based 10 Points (9.1%)	Total Score (Max Score 110)
Onyx Media Services, Inc.	19.4	19.4	19.6	20	5	7	9	99.4
KLMedia LLC	18.4	17.8	16.4	25	5	8	7	97.6
Video Perfection Inc Excluded	16.6	15.2	17	15	5	10	0	78.8

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Vendor	Executive Summary / Methodology Points Based 20 Points (18.2%)	Management Plan / Quality Control Plan Points Based 20 Points (18.2%)	Organizational Structure / Key Personnel and Resumes Points Based 20 Points (18.2%)	References: Experience and Past Performance Points Based 25 Points (22.7%)	Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees Points Based 5 Points (4.5%)	Cost Points Based 10 Points (9.1%)	Interview /Presentation Points Based 10 Points (9.1%)	Total Score (Max Score 110)
DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP Excluded	17.2	16	15.4	15	0	8	0	71.6

INDIVIDUAL PROPOSAL SCORES

KLMedia LLC	
Executive Summary / Methodology Points Based 20 Points (18.2%)	
Evaluator 1:	18
Evaluator 2:	20
Evaluator 3:	16
-Submission date has the year of 2025 -Responses were a bit broad	
Evaluator 4:	20
Evaluator 5:	18

Nice detailed summary

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 16

No sample reports are included and the team to be managed is not specified and is vague.

Evaluator 2: 18

- didn't detail where the additional staff would come from

Evaluator 3: 18

-Kevin is operating as a one man team, more bandwidth is needed.

Evaluator 4: 20

Evaluator 5: 17

Solid management plan But more staff

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 14

There is only one resume included and no other information on the rest of the team or where they will be sourced from and through what method.

Evaluator 2: 17

-concerned that no additional staff was named but noted that they would be needed. Potential issues with quality control

Evaluator 3: 17

-Failed to provide proper contact information for clients worked with

Evaluator 4: 16

lack of team members

Evaluator 5: 18

Detailed structure, personnel and resume

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Received all three responses. All responses were a 10.

Evaluator 2: 25

received all 3 responses, scored them 10

Evaluator 3: 25

We received all three references back with all referrals ranking them the highest amount of points for 10 points each.

Evaluator 4: 25

Evaluator 5: 25

Received all responses from references

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

Provided good faith efforts and a possible partnership with a local small business if they should be awarded the contract.

Evaluator 2: 5

provided good faith efforts and proposed small business partnership if awarded contract

Evaluator 3: 5

Provided good faith efforts and a possible partnership with a local small business if they should be awarded the contract.

Evaluator 4: 5

Evaluator 5: 5

Good faith efforts & possible partnership with small business if awarded contract.

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 8

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8

Evaluator 5: 8

Interview /Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 7

There was not a lot of technical detail communicated, and the questions were not answered conclusively.

Evaluator 2: 7

no flexibility in process or procedures. Troubleshooting with equipment overheating not explained thoroughly

Evaluator 3: 7

A few details were left out of the presentation that could have supported information previously submitted in the proposal. When asked questioned during the interview, the responses were not clear. Specifically, when ask to explain the troubleshooting process if someone is not pleased with their services.

Evaluator 4: 8

Was not detailed enough

Evaluator 5: 6

Onyx Media Services, Inc.

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 20

Evaluator 2: 19

- no facsimile number

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 3: 20

-Very thorough and well presented

Evaluator 4: 20

Evaluator 5: 18

Great summary of qualifications & experience

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 19

Evaluator 2: 20

Evaluator 3: 20

-Very in depth and thorough. Provided all the information we needed.

Evaluator 4: 20

Evaluator 5: 18

Detailed management plan.

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 20

Evaluator 2: 20

Evaluator 3: 20

- All information was presented.

Evaluator 4: 20

Evaluator 5: 18

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 1: 20

We received two out of the three references. Both were 10s.

Evaluator 2: 20

received 2 out 3 references, both scored a 10

Evaluator 3: 20

We received only two out of the three references back.

Evaluator 4: 20

received 2 out of the 3 references and two was a 10

Evaluator 5: 20

2/3 references received.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

Certified DBE, SBA and MBE.

Evaluator 2: 5

Certified State of GA DBE SBA and MBE

Evaluator 3: 5

They are a certified DBE SBA and MBE through the state of GA.

Evaluator 4: 5

DBE, SBA and MBE certified

Evaluator 5: 5

Certified DBE, SBA & MBE.

Cost | Points Based | 10 Points (9.1%)

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 1: 7

Evaluator 2: 7

Evaluator 3: 7

Evaluator 4: 7

Evaluator 5: 7

Interview /Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 9

Evaluator 2: 9

generator pricing not included

Evaluator 3: 9

Overall, great presentation! The only concern was the process and fee of brining a generator to every event. That detail was left out of the presentation and should have been included.

Evaluator 4: 10

Evaluator 5: 8

**DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP
(Excluded)**

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 17

No details on financial stability.

Evaluator 2: 19

- no facsimile number

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 3: 20

-All the information that was asked of in the Executive Summary/Methodology was presented.

Evaluator 4: 20

Evaluator 5: 10

Didn't provide detailed qualifications

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 10

Staffing estimation not provided and the information that was provided was not detailed enough.

Evaluator 2: 20

Evaluator 3: 20

-All information requested was provided

Evaluator 4: 18

Not enough details

Evaluator 5: 12

Not enough info in management & control plan

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 9

The information provided in this section is not robust enough to aptly qualify their ability to do the job.

Evaluator 2: 17

-COO's name wasn't listed, not detailed enough

Evaluator 3: 18

-All information requested was provided however, there was a lack in detail for the organizational structure.

Evaluator 4: 18

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Not enough details in the personnel and resumes format

Evaluator 5: 15

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Out of the three references, only two provided a response.

Evaluator 2: 15

out of 3 references submitted, 2 responded

Evaluator 3: 15

Out of the three references only two provided a response.

Evaluator 4: 15

Out of the 3 references only 2 responded and those two gave a 10

Evaluator 5: 15

Only two ref provided response.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 0

Did not provide the LSB documents or demonstrate the good faith efforts

Evaluator 2: 0

didn't provide LSB documents or demonstrate good efforts

Evaluator 3: 0

They did not provide documents for the LSB or demonstrate a good faith efforts.

Evaluator 4: 0

no documents were provided

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 5: 0

Did not provide LSBD Documentation.

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 8

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8

Evaluator 5: 8

Interview /Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0

Evaluator 2: 0

Evaluator 3: 0

Evaluator 4: 0

Evaluator 5: 0

Video Perfection Inc
(Excluded)

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 15

Insufficient description of the company as it stands in the present day. Outsourcing heavily to Salt and Pepper invites doubt in the core company.

EVALUATION TABULATION

Request For Proposal - Audio Production Services for Outdoor Events at Starr Park

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EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 2: 17

-past experiences of owner don't align with contract/ award

Evaluator 3: 18

-The Executive Summary, however, the domicile of where the entity is organized was not provided (Address of company)

Evaluator 4: 18

Lack of details

Evaluator 5: 15

Poor summary

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 11

No estimated staffing communication. The description of the process is vague. No sample reports included.

Evaluator 2: 17

- use of subcontractor for larger events may create quality control and communication gaps

Evaluator 3: 17

-They didn't specify where the extra support would come from.

Evaluator 4: 16

Will outsource the work

Evaluator 5: 15

Poor management plan

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 12

The resume's included do not communicate skill in audio hardware management and the partnership with Salt and Pepper is vague as the contract would be with Video Perfection, not Salt and Pepper.

EVALUATION TABULATION

RFP No. 2026-RFP-027

Audio Production Services for Outdoor Events at Starr Park

Evaluator 2: 17

-vendor who submitted proposal needs subs to manage Forest Park's projects

Evaluator 3: 20

-All information asked for was presented and thorough

Evaluator 4: 18

Evaluator 5: 18

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Two responses out of the three. Both scored 10. However, the first response was lacking in a long term relationship.

Evaluator 2: 15

received 2 out 3 responded, scored a 10 on both

Evaluator 3: 15

Received two out of the three responses back and scored a ten, however, the first response was for Louder Milk Responsiveness Center and they only did four projects.

Evaluator 4: 15

Received two out of the three responses

Evaluator 5: 15

2/3 responses from references.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

They provided good faith efforts and a partnership with a local vendor.

Evaluator 2: 5

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provided a good faith effort, potential partnership with local vendor

Evaluator 3: 5

They provided good faith efforts and a partnerships with a local vendor in Lithonia called Salt and Pepper.

Evaluator 4: 5

provided good faith efforts

Evaluator 5: 5

Provided good faith efforts

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 10

Evaluator 2: 10

Evaluator 3: 10

Evaluator 4: 10

Evaluator 5: 10

Interview /Presentation | Points Based | 10 Points (9.1%)

Evaluator 1: 0

Evaluator 2: 0

Evaluator 3: 0

Evaluator 4: 0

Evaluator 5: 0

PHASE 1

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EVALUATION CRITERIA

Criteria	Scoring Method	Weight (Points)
Executive Summary / Methodology	Points Based	20 (20% of Total)

Description:

Provide an Executive Summary detailing the Proponent's qualifications to accomplish the requirements listed in the Scope of Work. At a minimum, the Executive Summary shall contain, but is not limited to the following:

- A. Complete legal name of the Proponent and the name of the legal entities that comprise the Proponent. The Proponent must provide the domicile where each entity comprising it is organized, including entity name, brief history of the entity, contact name, address, phone number, and facsimile number, as well as the legal structure of the entity and a listing of major satellite offices.
- B. Describe the nature of the Proponent's business; include a description of experience, competencies, and overall organizational capabilities to include financial stability.
- C. Description of how the Proponent meets any Minimum Qualifications, Requirements and Methodology listed within the RFP.
- D. A declarative statement as to whether the Proponent or any member of the Proponent team has an open dispute with the City or is involved in any litigation associated with work in progress or completed in both the private and public sector during the past five (5) years.

Criteria	Scoring Method	Weight (Points)
Management Plan / Quality Control Plan	Points Based	20 (20% of Total)

Description:

Describe how the project will be organized and managed, ensuring that staffing needs are met to meet the requirements set forth within this RFP and its Scope of Work. Clearly outline the estimated staffing needed to complete the project. The Management and Staffing should include, but is not limited to:

- A. Estimated Staffing needed.
- B. Description of Proponent's process, procedures and methodology for monitoring the required outcomes and services set forth within this RFP and its Scope of Work.
- C. Provide an executive level plan describing the management process the Proponent will implement to ensure all work and services performed are of the highest quality.
- D. Description of Proponent's reporting process and capabilities and provide sample reports for this project, i.e., performance measures, quality of work, and deliverables.

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Criteria	Scoring Method	Weight (Points)
Organizational Structure / Key Personnel and Resumes	Points Based	20 (20% of Total)

Description:

The Proponent’s Organizational Structure Section should introduce the proposed Proponent team by:

- A. Provide the Proponent’s Management Organizational Chart
- B. Provide a description of how the organizational structure will facilitate managing the requirements of this RFP and how an efficient flow of information will be realized from the organizational structure.
- C. Provide resumes for the Key Personnel the Proponent intends to assign to this project, including, but limited to: Principal in Charge, Project Manager, and Quality Assurance Supervisor.
Resumes should be organized as follows:
 - 1. Name and Title
 - 2. Professional Background
 - 3. Current and Past Relevant Employment
 - 4. Education
 - 5. Certifications
 - 6. List of two (2) relevant projects including:
 - a. Client Name and Reference Contact Information
 - b. Project Description
 - c. Role of the Individual

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Criteria	Scoring Method	Weight (Points)
References: Experience and Past Performance	Points Based	25 (25% of Total)

Description:

Describe the Proponent's and any subcontractor's experience as it pertains to the requirements described in the RFP's Scope of Work. Provide three (3) recent, successfully projects from within the past three (3) years of similar size and scope, including, but not limited to:

- A. Agency Name
- B. Event Type / Size
- C. Project Completion Date (Timeframe)
- D. Reference Contact Name
- E. Reference Contact Phone Number
- F. Reference Contact Email address

Criteria	Scoring Method	Weight (Points)
Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees	Points Based	5 (5% of Total)

Description:

Proponent must provide complete the LSBDD forms and an executive level plan (3 pages maximum) for achieving, at a minimum, the City LSBDD participation goals including the description of their plan for performing good faith outreach efforts. This program should include Local Labor/Employees and local businesses.

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Criteria	Scoring Method	Weight (Points)
Cost	Points Based	10 (10% of Total)

Description:

DO NOT INCLUDE COST IN TECHNICAL PROPOSAL.

Each Proponent must submit an Electronic Cost Proposal at the City's e-Procurement portal for this RFP located at <https://procurement.opengov.com/portal/forestparkga/projects/128927>. The Cost Proposal must support the Scope of Services contained in the RFP and fully encompass all activities in the Proponent's Proposal.

AGGREGATE SCORES SUMMARY

Vendor	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Score (Max Score 100)
KLMedia LLC	86	93	89	94	91	90.6
Onyx Media Services, Inc.	91	91	92	92	86	90.4
Video Perfection Inc	68	81	85	82	78	78.8
DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP	59	79	81	79	60	71.6

VENDOR SCORES BY EVALUATION CRITERIA

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Vendor	Executive Summary / Methodology Points Based 20 Points (20%)	Management Plan / Quality Control Plan Points Based 20 Points (20%)	Organizational Structure / Key Personnel and Resumes Points Based 20 Points (20%)	References: Experience and Past Performance Points Based 25 Points (25%)	Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees Points Based 5 Points (5%)	Cost Points Based 10 Points (10%)	Total Score (Max Score 100)
KLMedia LLC	18.4	17.8	16.4	25	5	8	90.6
Onyx Media Services, Inc.	19.4	19.4	19.6	20	5	7	90.4
Video Perfection Inc	16.6	15.2	17	15	5	10	78.8
DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP	17.2	16	15.4	15	0	8	71.6

INDIVIDUAL PROPOSAL SCORES

DIGITAL WORLD LIVE/DIGITAL WORLD PRODUCTION GROUP

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 17

No details on financial stability.

Evaluator 2: 19

- no facsimile number

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Evaluator 3: 20

-All the information that was asked of in the Executive Summary/Methodology was presented.

Evaluator 4: 20

Evaluator 5: 10

Didn't provide detailed qualifications

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 10

Staffing estimation not provided and the information that was provided was not detailed enough.

Evaluator 2: 20

Evaluator 3: 20

-All information requested was provided

Evaluator 4: 18

Not enough details

Evaluator 5: 12

Not enough info in management & control plan

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 9

The information provided in this section is not robust enough to aptly qualify their ability to do the job.

Evaluator 2: 17

-COO's name wasn't listed, not detailed enough

Evaluator 3: 18

-All information requested was provided however, there was a lack in detail for the organizational structure.

Evaluator 4: 18

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Not enough details in the personnel and resumes format

Evaluator 5: 15

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Out of the three references, only two provided a response.

Evaluator 2: 15

out of 3 references submitted, 2 responded

Evaluator 3: 15

Out of the three references only two provided a response.

Evaluator 4: 15

Out of the 3 references only 2 responded and those two gave a 10

Evaluator 5: 15

Only two ref provided response.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 0

Did not provide the LSB documents or demonstrate the good faith efforts

Evaluator 2: 0

didn't provide LSB documents or demonstrate good efforts

Evaluator 3: 0

They did not provide documents for the LSB or demonstrate a good faith efforts.

Evaluator 4: 0

no documents were provided

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Evaluator 5: 0

Did not provide LSB D Documentation.

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 8

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8

Evaluator 5: 8

KLMedia LLC

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 18

Evaluator 2: 20

Evaluator 3: 16

-Submission date has the year of 2025 -Responses were a bit broad

Evaluator 4: 20

Evaluator 5: 18

Nice detailed summary

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 16

No sample reports are included and the team to be managed is not specified and is vague.

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Evaluator 2: 18

- didn't detail where the additional staff would come from

Evaluator 3: 18

-Kevin is operating as a one man team, more bandwidth is needed.

Evaluator 4: 20

Evaluator 5: 17

Solid management plan But more staff

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 14

There is only one resume included and no other information on the rest of the team or where they will be sourced from and through what method.

Evaluator 2: 17

-concerned that no additional staff was named but noted that they would be needed. Potential issues with quality control

Evaluator 3: 17

-Failed to provide proper contact information for clients worked with

Evaluator 4: 16

lack of team members

Evaluator 5: 18

Detailed structure, personnel and resume

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 25

Received all three responses. All responses were a 10.

Evaluator 2: 25

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received all 3 responses, scored them 10

Evaluator 3: 25

We received all three references back with all referrals ranking them the highest amount of points for 10 points each.

Evaluator 4: 25

Evaluator 5: 25

Received all responses from references

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

Provided good faith efforts and a possible partnership with a local small business if they should be awarded the contract.

Evaluator 2: 5

provided good faith efforts and proposed small business partnership if awarded contract

Evaluator 3: 5

Provided good faith efforts and a possible partnership with a local small business if they should be awarded the contract.

Evaluator 4: 5

Evaluator 5: 5

Good faith efforts & possible partnership with small business if awarded contract.

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 8

Evaluator 2: 8

Evaluator 3: 8

Evaluator 4: 8

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Evaluator 5: 8

Onyx Media Services, Inc.

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 20

Evaluator 2: 19

- no facsimile number

Evaluator 3: 20

-Very thorough and well presented

Evaluator 4: 20

Evaluator 5: 18

Great summary of qualifications & experience

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 19

Evaluator 2: 20

Evaluator 3: 20

-Very in depth and thorough. Provided all the information we needed.

Evaluator 4: 20

Evaluator 5: 18

Detailed management plan.

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

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Evaluator 1: 20

Evaluator 2: 20

Evaluator 3: 20

- All information was presented.

Evaluator 4: 20

Evaluator 5: 18

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 20

We received two out of the three references. Both were 10s.

Evaluator 2: 20

received 2 out 3 references, both scored a 10

Evaluator 3: 20

We received only two out of the three references back.

Evaluator 4: 20

received 2 out of the 3 references and two was a 10

Evaluator 5: 20

2/3 references received.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

Certified DBE, SBA and MBE.

Evaluator 2: 5

Certified State of GA DBE SBA and MBE

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Evaluator 3: 5

They are a certified DBE SBA and MBE through the state of GA.

Evaluator 4: 5

DBE, SBA and MBE certified

Evaluator 5: 5

Certified DBE, SBA & MBE.

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 7

Evaluator 2: 7

Evaluator 3: 7

Evaluator 4: 7

Evaluator 5: 7

Video Perfection Inc

Executive Summary / Methodology | Points Based | 20 Points (18.2%)

Evaluator 1: 15

Insufficient description of the company as it stands in the present day. Outsourcing heavily to Salt and Pepper invites doubt in the core company.

Evaluator 2: 17

-past experiences of owner don't align with contract/ award

Evaluator 3: 18

-The Executive Summary, however, the domicile of where the entity is organized was not provided (Address of company)

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Audio Production Services for Outdoor Events at Starr Park

Evaluator 4: 18

Lack of details

Evaluator 5: 15

Poor summary

Management Plan / Quality Control Plan | Points Based | 20 Points (18.2%)

Evaluator 1: 11

No estimated staffing communication. The description of the process is vague. No sample reports included.

Evaluator 2: 17

- use of subcontractor for larger events may create quality control and communication gaps

Evaluator 3: 17

-They didn't specify where the extra support would come from.

Evaluator 4: 16

Will outsource the work

Evaluator 5: 15

Poor management plan

Organizational Structure / Key Personnel and Resumes | Points Based | 20 Points (18.2%)

Evaluator 1: 12

The resume's included do not communicate skill in audio hardware management and the partnership with Salt and Pepper is vague as the contract would be with Video Perfection, not Salt and Pepper.

Evaluator 2: 17

-vendor who submitted proposal needs subs to manage Forest Park's projects

Evaluator 3: 20

-All information asked for was presented and thorough

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Evaluator 4: 18

Evaluator 5: 18

References: Experience and Past Performance | Points Based | 25 Points (22.7%)

Evaluator 1: 15

Two responses out of the three. Both scored 10. However, the first response was lacking in a long term relationship.

Evaluator 2: 15

received 2 out 3 responded, scored a 10 on both

Evaluator 3: 15

Received two out of the three responses back and scored a ten, however, the first response was for Louder Milk Responsiveness Center and they only did four projects.

Evaluator 4: 15

Received two out of the three responses

Evaluator 5: 15

2/3 responses from references.

Local, Small Business, and Diversity Program (Outreach Plan)- This section should include Local Labor/Employees | Points Based | 5 Points (4.5%)

Evaluator 1: 5

They provided good faith efforts and a partnership with a local vendor.

Evaluator 2: 5

provided a good faith effort, potential partnership with local vendor

Evaluator 3: 5

They provided good faith efforts and a partnerships with a local vendor in Lithonia called Salt and Pepper.

Evaluator 4: 5

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provided good faith efforts

Evaluator 5: 5

Provided good faith efforts

Cost | Points Based | 10 Points (9.1%)

Evaluator 1: 10

Evaluator 2: 10

Evaluator 3: 10

Evaluator 4: 10

Evaluator 5: 10