



CITY OF
FORESTPARK

**CITY OF FOREST PARK
CITY COUNCIL WORK SESSION MEETING**

Monday, July 20, 2026 at 6:00 PM
Forest Park City Hall | Council Chambers
745 Forest Parkway, Forest Park, GA 30297

The Honorable Mayor Gwendolyn W. Ellison
The Honorable Kimberly James The Honorable Delores A. Gunn
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears
Carl Geffken, City Manager
Vanessa Holiday, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL MEETING NOTICE

Council Meetings will be live-streamed and available on [Forest Park's YouTube Channel](#)

- I. **CALL TO ORDER/WELCOME**
- II. **ROLL CALL - CITY CLERK**
- III. **ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- IV. **REQUEST FOR ITEM TO BE PLACED ON THE CONSENT AGENDA DURING THE REGULAR SESSION MEETING**
 1. **Request for approval to establish Blanket Purchase Orders exceeding \$50,000 for the FY 2026/2027 budget cycle with various contracted vendors. Fire/EMS**

Background/History:

Request for approval to establish Blanket Purchase Orders exceeding \$50,000 for the FY 2026/2027 budget cycle with various contracted vendors:

- Bennett Fire Products, Lake County, FL: Contract Number 22-730B Expires: 7/31/2027
Suppression Fire Gear – \$87,500 – 300-61-3510-52-3718
- MES Services, Sourcewell: Contract Number: 011824 Expires: 3/30/2028 Firefighting
Equipment – \$120,000 – 100-61-3520-53-1136
- Bound Tree Medical, City of Fairfax: Contract Number: CTR047207 Expires: 12/31/2027 1st Aid
and Medical Supplies – \$75,000 – 100-60-3610-53-1703
- Reads Uniforms, Sarasota County: Contract SR 2512 Expires: 1/31/2027 Uniforms – \$70,000 –
100-61-3510-53-1702

2. **CAD & RMS Annual Software Renewal** - Information Technology

Background/History:

This is the annual renewal for the Police Department CAD and RMS systems. This is the proprietary software used for dispatching officers, writing police reports, and issuing citations. This includes the annual cost for licensing and the support agreement and is a budgeted item in the IT budget for June 2026 through June 2027

V. **NEW BUSINESS**

3. **Council Consideration of a Resolution Adopting the Plaza Rehabilitation Framework Playbook.** - Planning and Community Development

Background/History:

The Planning & Community Development Department requests Mayor and Council consideration of a resolution to adopt the Plaza Rehabilitation Framework Playbook as the City's official policy framework to guide the revitalization of commercial shopping centers and commercial corridors. The Playbook establishes a comprehensive, citywide framework that provides design guidance, redevelopment strategies, implementation tools, and coordinated public-private investment approaches to encourage long-term reinvestment while enhancing the appearance, safety, accessibility, and economic vitality of Forest Park's commercial corridors. The Framework builds upon the City's adopted Downtown Forest Park Livable Centers Initiative (LCI) Study and extends redevelopment strategies to Forest Park's broader network of commercial shopping centers and commercial corridors.

4. **Ordinance Amending Title 9, Chapter 6 (Peddlers and Solicitors) of the City of Forest Park Code of Ordinances** - Planning and Community Development

Background/History:

The proposed ordinance comprehensively updates Title 9, Chapter 6 of the City of Forest Park Code of Ordinances governing commercial solicitors, peddlers, transient merchants, charitable solicitations, and mobile food vendors. The amendments modernize outdated provisions, clarify definitions, establish standardized permitting and application requirements, limit permits to individual applicants, provide uniform permit durations, create clear administrative review and appeal procedures, strengthen enforcement and revocation provisions, and update penalty language to align with the City's general penalty provisions. The ordinance also clarifies permitting standards for mobile food vendors and updates references to permit fees to reflect the City's current practice of establishing fees by resolution. Collectively, these revisions are intended to improve administrative efficiency, promote consistency throughout the Code, and provide clearer guidance for applicants, City staff, and the public while protecting the public health, safety, and welfare.

5. **Ordinance Authorizing Certain Municipal Fees to be Established and Amended by Resolution** - Planning and Community Development

Background/History:

Consideration of an ordinance amending various provisions of the City of Forest Park Code of Ordinances to authorize the establishment and amendment of certain administrative fees, permit fees, license fees, inspection fees, and other municipal charges by resolution of the Mayor and Council rather than by ordinance. The proposed amendments standardize the City's fee-setting process across multiple sections of the Code, provide greater administrative flexibility to adjust fees as operational needs change, and align the Code with the City's longstanding practice of adopting and amending comprehensive fee schedules by resolution. The ordinance does not modify any substantive licensing,

permitting, or regulatory requirements, but solely changes the method by which applicable fees are established and updated.

6. **Resolution Amending the City's Permit and Fee Schedule** - Planning and Community Development

Background/History:

Consideration of a resolution amending the City of Forest Park's Permit and Fee Schedule to establish application fees for certain regulatory permits and licenses. The proposed resolution adopts new fees for peddler and solicitor permit applications, massage establishment license applications, massage establishment investigative reviews, and sound amplification permit applications. The fees are intended to help offset the City's administrative costs associated with processing applications, conducting required reviews, and administering regulatory programs while maintaining an efficient and consistent fee schedule. The resolution also authorizes City staff to implement the updated fee schedule upon adoption.

7. **Ordinance Amending Title 11, Chapter 5 (Noise) Section 11-5-4 (Sound amplification devices) of the City of Forest Park Code of Ordinances.** - Planning and Community Development

Background/History:

Staff has proposed amendments to Title 11, Chapter 5 (Noise), Section 11-5-4 of the City Code pertaining to sound amplification devices. The proposed amendments are intended to establish clearer procedures for the permitting, administration, suspension, and revocation of permits related to the use of sound amplification devices within the city. The ordinance further clarifies application requirements, permit durations, and enforcement mechanisms while ensuring that the City's regulations remain consistent with constitutional protections related to free speech and expression.

The amendments seek to promote fair, uniform, and content-neutral standards governing the use of sound amplification devices by implementing reasonable time, place, and manner restrictions that protect the public health, safety, and welfare. Additionally, the ordinance establishes due process procedures, including notice and an opportunity to be heard prior to permit revocation, except in circumstances requiring immediate action to address threats to public safety or substantial disruptions to the public peace.

These revisions are part of the City's ongoing effort to modernize and strengthen its regulatory framework by providing clear guidance to residents, businesses, and City staff while supporting effective and consistent enforcement of the City's noise regulations.

8. **Authorization to Execute Redemption Quitclaim Deed - 5116 West Street** - Attorney

Background/History:

The City is the successor holder of the tax deed interest in the property located at 5116 West Street, Forest Park, Georgia. The redeeming party has exercised the statutory right of redemption pursuant to O.C.G.A. Chapter 4 of Title 48 by paying the redemption amount required by law. As part of the statutory redemption process, the City must execute a Redemption Quitclaim Deed evidencing the redemption and releasing its tax deed interest in the property. Council is requested to authorize the Mayor to execute the Redemption Quitclaim Deed and any ancillary documents necessary to complete the redemption.

VI. **EXECUTIVE SESSION - Personnel, Litigation, Real Estate or Cyber Security OCGA § 50-14-1**

VII. ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.