



CITY OF
FOREST PARK

**CITY OF FOREST PARK
DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED
MEETING**

Wednesday, September 9, 2026 at 4:00 PM
Virtual

[City Website](#)

Phone (404) 363.2454

FOREST PARK CITY HALL

745 Forest Parkway
Forest Park, GA 30297

AGENDA

Eric Stallings, Chair
Delores Gunn, Vice Chair
Bambi Hayes-Brown, Board Member
Dhaval Shah, Board Member
Floyd Holland III (Tre Floyd), Board Member
JoAnn "Jay" Evans, Board Member
Kenneth Gray, Board Member
Danielle Matricardi, Esq., DDA Attorney
Rochelle Dennis, Economic Development Director

Meeting will be live-streamed and available on Forest Park's YouTube Channel.

- I CALL TO ORDER/WELCOME**
- II ROLL CALL**
- III ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS**
- IV OLD BUSINESS**

1. Review and Approval of FY26-27 Landscape Contractor

Background/History:

The Downtown Development Authority solicited bids for landscaping services for FY2026–2027 to provide ongoing maintenance and beautification of DDA owned properties within the Downtown/Main Street District. Staff received and reviewed bids from qualified landscaping contractors. The bids were evaluated based on the proposed scope of services, pricing, experience, and the contractor's ability to meet the DDA's landscaping and maintenance needs. The DDA is being asked to review the received bids and approve the recommended contractor for the FY2026–2027 landscaping contract.

2. **Review and Approval of Property Survey for 868 Forest Parkway**

Background/History:

The Downtown Development Authority previously authorized staff to move forward with the necessary steps and obtain quotes to white box 868 Forest Parkway for future leasable retail space. As part of the redevelopment planning process, a current property survey is necessary to document existing site conditions and support the design and planning of the proposed improvements. Staff has obtained a contract for professional survey services and is requesting DDA review and approval of the proposed contract.

3. **Review and Approval of 819 Roof Inspection Proposal**

Background/History:

The Downtown Development Authority is responsible for maintaining its properties and ensuring that building conditions are evaluated and addressed as needed. As part of ongoing property maintenance and planning for 819 Forest Parkway, staff is seeking a professional roof inspection to assess the current condition of the roof and identify any necessary repairs, maintenance, or replacement needs. Staff has received a proposal for professional roof inspection services and is requesting DDA review and approval to proceed with the inspection.

4. **Review and Approval of 819 Dumpster Gate Proposal**

Background/History:

The dumpster enclosure at 819 Forest Parkway (Little Caesars shopping plaza) has been an ongoing property maintenance concern. The existing chain-link gate is damaged and no longer closes or latches properly, contributing to recurring trash overflow, improper disposal, and unauthorized dumping. Staff solicited proposals from Home Depot and three additional vendors for replacement of the enclosure. Home Depot was the only vendor to submit a proposal, totaling \$6,450 for replacement with black vinyl-coated chain-link fencing. Staff provided the other vendors until September 8, 2026, to respond and provide an opportunity for additional competitive pricing.

V ADJOURNMENT

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.