



CITY COUNCIL WORK SESSION

Monday, June 02, 2025 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Delores A. Gunn
The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion on the 1st Annual Renewal for Youth Sports Uniforms (Annual Contract) with Krown Sports** – Procurement/Recreation and Leisure Services Department

Background/History:

The Recreation and Leisure Services Department is looking to execute its 1st annual renewal option for youth sports uniforms with Krown Sports under the same prices, terms, and conditions. This vendor will continue to provide uniforms for all youth sports (football, baseball, softball, soccer, and any other sports events planned by the Recreation and Leisure Services Department.

ANNUAL AMOUNT \$30,000 – General Operation Fund

2. **Council Discussion on the 1st Annual Renewal for Sound Equipment Services with Digital World Live – Procurement/Recreation and Leisure Services Department**

Background/History:

The Recreation and Leisure Services Department is looking to execute its 1st annual renewal option for the sound equipment services contract with Digital World Live under the same prices, terms, and conditions. This vendor will continue to provide sound equipment and technician services for 15 city events. These events include (4 Fun Fridays, Forest Park Day, Hispanic Heritage Celebration, 3 Ultimate Tailgate Experiences, Fall Festival, Summer Soul Fest, and any other festival that is planned by the Recreation and Leisure Services Department).

ANNUAL TOTAL: \$77,850.00 – General Operation Fund

3. **Council Discussion on the 1st Annual Renewal for City-Wide Pest Control Services with Omega Pest Control – Procurement/Public Works**

Background/History:

The Department of Public Works is requesting approval to execute its first annual renewal option for city-wide pest control services with Omega Pest Control under the same prices, terms, and conditions. This vendor will continue to provide on-site pest control and rodent removal services as needed, servicing 18 buildings throughout the city.

ANNUAL TOTAL: \$6,360. Each department will appropriate and pay these costs monthly under its Professional Services line-item budget.

NEW BUSINESS:

4. **Council Discussion regarding the allocation and use of funds for each line item within the ward, including the establishment of a monthly reporting process, as well as clarification on the accounting and tracking of donations received- Legislative Offices**

Background/History:

Councilmember James requested a discussion regarding the use of funds allocated to each line item within each ward. Additionally, she inquired about the process for how donations are received and accounted for within the city's financial system.

5. **Council Discussion on the upcoming SPLOST funding on City Projects- Councilmember James, Ward 1**

Background/History:

Councilmember James requested a discussion on the upcoming SPLOST funding for city projects. She inquired whether the city has submitted proposed projects to the county for voter consideration and asked for a breakdown of the remaining SPLOST funds, including the total amount left to spend and how those funds are planned to be allocated.

6. **Council Discussion on the Boards and Commissions Application- Legislative Office**

Background/History:

The Mayor and Council of the City of Forest Park are committed to increasing civic engagement and transparency in the appointment process for city boards and commissions. The governing body would

like to mimic the City of Snellville's format to enhance the application process and better capture applicants' qualifications and interests.

This updated application includes a brief biography section, allowing applicants to share more about their background, experience, and interest in public service. The information provided will assist the Mayor and Council in identifying qualified, community-minded individuals willing to serve and contribute to the city's growth and development.

Boards and commissions serve as advisory bodies that provide critical recommendations to the governing body on planning, development, parks, zoning, economic growth, and other community needs. Appointments are made based on experience, qualifications, and the city's current priorities.

Applicants must:

- Be residents of the City of Forest Park unless otherwise specified
- Submit a completed application along with a brief biography
- Be willing to attend meetings regularly and participate in board-related activities
- Does not currently hold a position that would present a conflict of interest

We welcome applicants from all backgrounds who are passionate about public service and wish to help shape the future of our city.

7. **Council Discussion on the Appointment to the Urban Redevelopment Agency (URA)-Executive Offices**

Background/History:

The Urban Redevelopment Agency (URA) of the City of Forest Park is a public body corporate and politic, established under the provisions of the Georgia Urban Redevelopment Law (O.C.G.A. § 36-61-1 et seq.). The Mayor and City Council created the agency to address blight conditions, stimulate economic development, and promote reinvestment in targeted areas of the city.

The City of Forest Park is currently accepting applications to fill a vacancy on the Urban Redevelopment Agency Board due to Yasmine Julio's resignation. The appointment will serve the remainder of the unexpired term, which ends March 14, 2028. Interested applicants should be committed to community development and economic revitalization and must be willing to attend regular meetings and actively participate in agency matters.

8. **Council Discussion on Task Order No. PPI 2025.01a for Precision Planning Inc. to provide Construction Documents and Permitting Services for the New City Center-Procurement/Executive Office**

Background/History:

The City has secured a contract with Carroll Daniel Construction for Construction Manager at Risk (CMAR) for construction of the City Center building (City Hall, Municipal Court, Police Headquarters and Recreation Facility). Precision Planning, Inc. (PPI) is providing Design Development Services and will coordinate with the CMAR during the preconstruction phase for the new City Center building that will be approximately 200,000 SF, including structured parking. Additionally, PPI will provide Construction Documents and Permitting Services and will coordinate with the CMAR during the preconstruction phase, per the Scope of Services outlined in the Task Order. Once the documents are finalized and a

Guaranteed Maximum Price (GMP) is approved, a separate task order proposal will be requested and issued for Construction Contract Administration (CA) services. Total Not to Exceed (N.T.E.) Fees:

Construction Documents and Permitting Services: \$2,209,500.00

Reimbursable Expenses N.T.E.: \$18,000.00

Total N.T.E. Fees: \$2,227,500.00

SPLOST 2021 Bonds (326-26-7520-54-1200)

9. **Council Discussion on the Proposed FY 25-26 Budget- 1st Public Hearing- Executive Office**

Background/History:

The Proposed Funded dollar amount of the FY25- 26 Budget is \$43,034,857.00. The budget meticulously allocates resources across various city priorities and programs. These allocations are made with the intent to enhance public safety, improve infrastructure, promote economic development, and provide essential services. From maintaining our parks and recreational facilities to supporting educational programs and ensuring the upkeep of our streets and utilities, the budget is designed to meet the diverse needs of our community. The City Manager will present a complete overview of the proposed budget.

The first Public Hearing will be at tonight's regular session meeting at 7pm.

The second Public Hearing will be held in a Special Called Meeting on June 16, 2025, at 5 p.m.

The third Public Hearing, with the adoption of the budget, will be on June 16, 2025, at 7 p.m. at the regular session meeting.

10. **Budget Amendment for General Fund and Police Special Funds- Finance Department**

Background/History:

The City of Forest Park's FY24- 25 Operating Budget was unanimously adopted by the city council on June 26th, 2024. Before adopting the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting. Staff is recommending that the understated funds be added to the operating budget, for General Fund, Special Funds, Capital Funds, City Authorities, and Sanitation yearend closure procedure for the Annual Audit, which will decrease/increase the current revenues to amend the decrease/increase of expenditures. Once the funds have been added to the operating budget, it is also recommended that the City Council approve a budget amendment to accurately reflect the corrected operating revenue budget amount for General Fund - \$43,624,652 for FY24- 25.

11. **Council Discussion on the Forest Park Fire & EMS trade/exchange for Fire Engine One Aerial – Fire &EMS Department**

Background/History:

The Forest Park Fire & EMS Department is seeking the Council's approval to trade in our 2015 Rosenbauer Fire Engine to Brindlee Mountain Fire Apparatus in exchange for parts and labor needed to refurbish our 1998 Engine One 95 ' Aerial. The council has already approved the inclusion of Rosenbauer on the City's Asset Surplus list.

This trade will provide the Fire Department with a more reliable and modern apparatus for fire suppression and rescue operations until a new vehicle can be purchased. The refurbishment will include:

A full vehicle inspection and necessary repairs

Bodywork, new paint, and updated graphics to match the current fleet

Upgrading all emergency lights to DOT-compliant LED systems

Inspection and any required repairs to the ladder, pump, drivetrain, and suspension systems

Approving this trade will allow the City to maintain a higher confidence level in the vehicle's reliability, ensuring it can effectively serve our citizens and business until it is eventually placed into reserve status.

12. **Council Discussion on Case # RZ-2025-01- Rezoning Request for 5116 Sargent Street-** Planning and Community Development Department

Background/History:

The subject property is a residential dwelling at 5116 Sargent Street, at the southeast corner of South Avenue and Sargent Street in Ward 3. The property spans approximately 0.208+/-/- acres and is currently zoned RS (Single-Family Residential District). According to Clayton County property records, the site contains a two-bedroom, one-bath, ranch-style single-family home. However, a visual inspection reveals that the structure now appears to be a two-story home, despite no recorded permits or documentation indicating that a second level was added. Surrounding properties to the north, south, east, and west are also zoned for single-family residential use, and the applicant is requesting to rezone the property to RT (Two-Family Residential District) to permit the use of the home as a two-family dwelling (duplex).

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring meeting accommodation should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.