CITY OF FOREST PARK

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING-- CANCELLED

Thursday, April 25, 2024 at 3:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

AGENDA

Angelyne Butler, *Chairwoman*
Eric Stallings, *Vice Chairwoman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Dhaval Shah, *Member*
Nachae Jones, *Member*

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE AGENDA WITH ADDTIONS/DELETIONS:

APPROVAL OF MINUTES:

1. Approval of March 28, 2024 Meeting Minutes
2. Approval of April 4, 2024 Special Called Meeting Minutes

OLD BUSINESS:

3. Update: Property Landscaping

NEW BUSINESS:

4. Economic Development Update

EXECUTIVE SESSION:
(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.

CITY OF FOREST PARK

DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING

Thursday, March 28, 2024 at 3:00 PM
Council Chambers

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*
Nachae Jones, *Vice Chairwoman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Dhaval Shah, *Member*
Eric Stallings, *Member*

CALL TO ORDER/WELCOME: Chairwoman Butler called the Downtown Development Authority meeting on March 28, 2024, to order at 3:16pm.

PRESENT:
Angelyne Butler, MPA
Nachae Jones
Jacklyn Faith
Eric Stallings

ALSO PRESENT:
Ricky L. Clark, Jr., City Manager
John Wiggins, Director of Finance
Jeremi Patterson, Deputy Director of Finance
Bobby Jinks, Director of Public Works
SaVaughn Irons-Kumassah, City Planner
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ADDTIONS/DELETIONS:
Jacklyn Faith made a motion to adopt the agenda as is. Nachae Jones seconded the motion. Motion approved unanimously.

APPROVAL OF MINUTES:

1. Approval of February 22, 2024, Meeting Minutes

Jacklyn Faith made a motion to approve the February 22, 2024, meeting minutes. Nachae Jones seconded the motion. Motion approved unanimously.

OLD BUSINESS:

NEW BUSINESS:

2. Approval of 2024 Meeting Calendar
   - Nachae Jones made a motion to approve the 2024 meeting calendar with alternative meeting dates in November and December. Eric Stallings seconded the motion. Motion approved unanimously.

3. DDA Film Studio Discussion
   - Nachae Jones made a motion to authorize Leadership Clayton to use the studio for their project. Jacklyn Faith seconded the motion. Motion approved unanimously.

4. Landscaping Update
   - Nachae Jones made a motion to authorize the Chair to execute the contract for landscape services on their behalf. Eric Stallings seconded the motion. Motion approved unanimously.

5. Economic Development Update
   Rochelle Dennis delivered the update:
   - St. Patrick's Day Street Party was on Friday, March 15, 2024, around 50 community residents and City staff attended the event.
   - The Evolution is a celebration of the redevelopment of Ft. Gillem on March 18, 2024.

EXECUTIVE SESSION:
(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

ADJOURNMENT:

Eric Stallings made a motion to adjourn the meeting at 4:50pm. Jacklyn Faith seconded the motion. Motion approved unanimously.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.

CITY OF FOREST PARK

DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL CALLED MEETING

Thursday, April 04, 2024 at 3:00 PM
Virtual Meeting Via Zoom

Website: www.forestparkga.gov
Phone Number: (404) 363.2454

ECONOMIC DEVELOPMENT
745 Forest Parkway
Forest Park, GA 30297

MINUTES

Angelyne Butler, *Chairwoman*
Eric Stallings, *Vice Chairwoman*
Jacklyn Faith, *Member*
Nancy Howard, *Member*
Tre Holland, *Member*
Nachae Jones, *Member*
Dhaval Shah, *Member*

CALL TO ORDER/WELCOME: Chairwoman Butler called the Downtown Development Authority Regular Meeting on April 4, 2024, to order at 3:00pm.

PRESENT:
Angelyne Butler, MPA
Eric Stallings
Jacklyn Faith
Nachae Jones

ALSO PRESENT:
Ricky L. Clark Jr., City Manager
Danielle Matricardi, City Attorney
Bobby Jinks, Director of Public Works
James Shelby, Interim Director of Planning & Community Development
SaVaughn Irons-Kumassah, City Planner
Rochelle Dennis, Interim Director of Economic Development
Charise Clay, Economic Development Staff Assistant

ADOPTION OF THE AGENDA WITH ADDTIONS/DELETIONS:

APPROVAL OF MINUTES:

OLD BUSINESS:

1. Ernest Drive Update

Chairwoman Butler led the discussion:

- If the project exceeds the quoted amount, the contractor will have to come back to present it to the board.
- Jacklyn Faith made a motion to approve the $15,781.16 needed for architectural renderings with the understanding that the DDA owns all documents. Nachae Jones seconded the motion. Motion approved unanimously.

NEW BUSINESS:

EXECUTIVE SESSION:
(Executive Session may be called for issues concerning Personnel, Litigation or Real Estate)

ADJOURNMENT:
Nachae Jones made a motion to adjourn the meeting at 3:12pm. Jacklyn Faith seconded the motion. Motion approved unanimously.

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.